

**HILLAM PARISH COUNCIL****CHAIR: Councillor Seph O'Connell**

CLERK: Mrs Juvina Janik

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**DRAFT Minutes of Hillam Parish Council Ordinary Meeting  
Monday 2<sup>nd</sup> December 2024, 7pm  
held at Monk Fryston and Hillam Community Centre**

**2425/12/1. Present and Apologies (Chairperson to confirm quorum)**

Councillors in attendance: C. Hayburn-Hayhut (Vice Chair), P. Atkinson, L. Hutchinson-Hayhut, Councillor Tuddenham. Also in attendance: J. Janik (Clerk)

Apologies received from R. Evans and S. O'Connell,

**2425/12/2. Declarations of Interest from Councillors**

None declared.

**2425/12/3. To approve and sign the minutes for the Hillam PC meeting 4<sup>th</sup> November**

**Resolved:** The drafts minutes had been circulated in advance. Minutes were approved by Council and signed by the Vice Chair in the absence of the Chair.

**2425/12/4. To receive updates from PC Dion Wood**

Not in attendance. No update via email.

**2425/12/5. To receive updates from County Councillor Grogan**

Not in attendance. No update via email.

**2425/12/6 To receive attendees' comments**

No attendees.

**2425/12/7 Village Maintenance**

## a) Updates on ongoing matters:

- i) LHH: KW Maintenance still AWOL. Replacement K. Duckett; completed work on the overgrowth at the derelict bungalow, the Triangle and removing moss. Positive comments about the tidiness at the Lights Switch on. Work to continue with – Flowerbeds, with help from Mrs Pickering, and fallen leaves clearance. **Action LHH:** to manage and identify tasks for KD. New plant pots – potentially half-barrel style. **Action Clerk:** contact Monk Fryston Clerk for supplier details.
  - ii) RE via email update: Streetlights no update **Action Clerk:** chase North Yorkshire Council (NYC) Highways
  - iii) RE via email update: Hillam Lights Committee have a specific invoice of £510 – would Hillam PC consider paying this instead of donating £500. **Resolved:** All in favour. **Action Clerk:** Acquire invoice and set up payment.
  - iv) LHH: Hillam News information was submitted for Hillam PC and for Monk Fryston Education Foundation
- b) PA: VAS Update: Poles are in, protection needed. **Action PA:** To confirm quote still stands and authorise go-ahead.
  - c) NT: Confirm the receipt of the Joint Burial Committee minutes. **Resolved:** Confirmed. No issues raised
  - d) Matters to report: PA: Sewage smell on Betteras Hill Road, possibly a septic tank. Owner has been informed to check. **Action Clerk:** inform North Yorkshire Council.

**2425/12/8 Planning:**

- a) Appoint a representative to focus on the influx of Green Energy/Industrial Planning Applications in order to have a summary each meeting or update PC when necessary. **Resolved:** PA will get up to date on the Light Valley Solar project, and all will continue to monitor. **Action Clerk:** To forward Light Valley Solar emails to PA for ease of reference.
- b) Applications to review: None at time of print
- c) Notices of Decision:
  - i) ZG2024/0474/CPP – Maspin Grange - Refused

**2425/12/9 Finance**

- a) To approve the finance summaries and bank reconciliations for both accounts for November 2024. **Resolved:** The reconciliations were explained and compared against the Bank Statements and approved. Signed by the Vice Chair.

NOVEMBER 2024									
<b>BARCLAYS COMMUNITY ACC:</b>									
		NB: AT YEAR START £885.91 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hiliam Historians. <b>INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY</b>							
<b>CASHBOOK OPENING BALANCE: 25.10.24</b>	£ 23,063.33					<b>VIRGIN MONEY ONLINE</b>			
NOVEMBER RECEIPTS	£ 299.16					<b>CASHBOOK OPENING BALANCE: 1.11.24</b>		£ 7,699.43	
NOVEMBER PAYMENTS	£ -					NOVEMBER RECEIPTS		£ -	
<b>CASHBOOK CLOSING BALANCE: 22.11.24</b>	<b>£ 23,362.49</b>	<b>O/S CHEQUES</b>	CHQ NO			NOVEMBER PAYMENTS		£ 716.33	
		NONE				<b>CASHBOOK CLOSING BALANCE: 30.11.24</b>		<b>£ 6,983.10</b>	<b>OUTSTANDING PAYMENTS</b>
<b>RECONCILIATION:</b>						<b>RECONCILIATION:</b>			
BANK STATEMENT Balance 22.11.24	£ 23,362.49					BANK STATEMENT Balance 30.11.24		£ 6,983.10	
LESS O/S CHEQUES	£ -					LESS O/S PAYMENTS		£ -	
ADD O/S RECEIPTS	£ -					ADD O/S RECEIPTS		£ -	
Reconciled Balance:	£ 23,362.49	TOTAL	£ -			Reconciled Balance:		£ 6,983.10	TOTAL £ -

<b>BARCLAYS BUSINESS SAVER</b>			
OPENING BALANCE: 25.10.2024	RECEIPTS	PAYMENTS	CLOSING BALANCE: 22.11.24
£ 1,257.60	£ -	£ -	£ 1,257.60
BANK STATEMENT: 22.11.24			£ 1,257.60

- b) To approve payments to be paid in DECEMBER. **Resolved:** The payments were checked against the invoices and approved. **Action Clerk:** Set up online payments. **NT & SO** to check and authorise.

<b>PAYMENTS BY CHEQUE FROM BARCLAYS</b>				
CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
	nil	nil		
<b>TOTAL CHEQUE PAYMENTS</b>			£ -	£ -

<b>PAYMENTS ONLINE MADE FROM VIRGIN MONEY</b>				
NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
VO57	JUVINA JANIK	NOV SALARY	£	
VO58	RBLI	2024 DONATION	£ 25.00	
VO59	NORTH YORKS COUNCIL	INV 490054999 2 X VAS POSTS	£ 1,200.00	£ 200.00
VO60	KAY DUCKETT	4 HR VILLAGE MAINTENANCE	£ 200.00	
VO61	LUCY HUTCHINSON HAYHUT	REIMBURSE CV LEAVING GIFT	£ 50.00	
<b>TOTAL ONLINE SPEND</b>			£ 1,773.91	£ 200.00

<b>TOTALS AGAINST 2024 BUDGET</b>		
TOTAL MONTH SPEND (NOT INCLUDING ANY TRANSFER)	£ 1,773.91	£ 200.00
TOTAL 2024-25 ANNUAL SPEND	£ 25,263.98	£ 2,600.58

c) To finalise Budget and Precept request for 2025-26.

The budget was discussed and although the annual cost of running the village has increased, it was felt unjustified to apply a rise to the precept due to the existing high balances. A rise will be inevitable in the future but for now it was proposed by CHH and seconded by NT that the *Band D Equivalent Charge* remain the same. **Resolved:** All in Favour. **Action Clerk:** To submit the precept request to NYC before the deadline 31/12/2024.

**2425/12/10 To approve clerk salary in line with NALC recommendations**

It was proposed (CH) to implement the pay award for 2024-25 salary, and the pay scale increase will be reviewed following the clerk's appraisal, seconded (NT). Deadline set for clerk to complete appraisal forms 31/1/2025, appraisal date to be set for February.

**Resolved:** All in favour. **Action Clerk:** To inform the Payroll team.

**2425/12/11 Items for the next PC agenda**

Planters//VAS// Solar Farm Plans update

**2425/12/12 Items for Social Media or Hillam News**

Thank You post to all volunteers for their time and efforts, Tim Grogan for the financial help from the County Council, general information about the VAS. **Action Clerk:** draft this article

**2425/12/13 To confirm the date and time of the next PC meeting**

**Resolved:** Monday 6<sup>th</sup> January 2025, 7pm at Monk Fryston and Hillam Community Centre.

**2425/12/14 AOB**

Road Safety – Kier Mather MP emailed for PC views, including thoughts on fixed cameras.

**Action Clerk:** Draft response explaining Hillam problems and how PC currently addressing this, include support for fixed cameras on the A63. Invite to next PC meeting.

**2425/12/15 Meeting close 8.11pm**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_