

CHAIR: Councillor Seph O'Connell

CLERK: Mrs Juvina Janik

43 Chapel Street, Hambleton, Selby YO8 9JG

EMAIL: hillampccclerk@gmail.com

**DRAFT MINUTES of HILLAM PARISH COUNCIL MEETING
Monday 8th April 2024, 7.00pm
held at Monk Fryston and Hillam Community Centre**

2425/4/1. Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: S. O'Connell, C. Hayburn-Hayhut (Vice Chair), P. Atkinson, L Hutchinson-Hayhut and N.Tuddenham. County Councillor Tim Grogan was also in attendance.

Apologies received from Councillor Evans.

Also in attendance: J. Janik (Clerk)

2425/4/2. Declarations of Interest from Councillors

None declared.

2425/4/3. To approve and sign the minutes for Hillam Parish Council Meeting 4th March 2024

Resolved: The final minutes were approved by Council and signed by the Chair.

2425/4/4. To receive updates from County Councillor

- Service Station opposite Lumby Garden Centre – approve and work will commence, benefits will be overnight parking for HGVs and a petrol station for the Sherburn industrial hub traffic.
- Any planning enforcement issues – TG will follow up
- Solar farm – TG can help support objections
- Post Office in Monk Fryston to close
- Monk Fryston Hall future – no further information
- Johnson Mowatt/Stonebridge – 29 homes in Hillam – no update on progress
- Fly-tipping/Dog waste – report to TG
- Community groups wanting to start allotments/gardening group – TG can help

19.43 Cllr Grogan left the meeting

2425/4/5. To receive comments from attendees

None in attendance.

2425/4/6. Village Maintenance

a) Ongoing Matters:

- i) Insurance: Quotes vary massively in price – current insurer most expensive. Clerk has asked for a better offer from existing insurers. Councillors weighing up pros and cons of switching completely. A better price would sway decision to remain with existing provider.
- ii) RE will be varnishing Bollards and adding reflectors
- iii) Footpath sign reported and replaced
- iv) Grass Cutting new schedule in place. Next cut expected this week then nothing (except visibility splays) until after May and Betteras Hill Road will not be mowed until July (PC will be regularly monitoring BHR for problems that will affect this). Signage/notification to the Public should be made.

- v) PC must consider how it can deliver/support groups in the parish to deliver Biodiversity gain. **Action PA:** to circulate model Action Plan.
- vi) Jet washing of bins and signage will take place Friday
- vii) Burial Board meeting 22/4 with a representative from all parties agreeing to attend. Still no clerk, not an acceptable situation for the Chair to be carrying out this task.
- b) Further Matters to report and attend to
 - i) Betteras Hill Road PROW to Hillam Lane needs cutting back – reported to NYC but nothing has been done

2425/4/7 Village Projects Updates (ALL)

Road Safety

Traffic surveys booked. **Action PA** to check with DG when they will be carried out
 Parking issues continue, police are to be informed and asked to speak to the offender – lack of action from Hillam PCSO compared to other PCSOs
 Gateways – SO looking into location, information to be given and Hillam crest
Wildflower Verges: Grass cutting schedule adjusted as mentioned in ‘Village Maintenance a) iv)’ above.
Hillam In Bloom: CH & LH using Fields’ Garden centre for bulk ordering of colours; new colours to contrast with each previous colour scheme for more visual impact. **Action CH and LH:** Continue to make arrangements for the seasonal displays at village entrances.

2425/4/8 Planning:

- a) Applications to review:
 - i) ZG2023/1322/HPA | **Resolved:** No observations
 - ii) ZG2024/0078/HPA | **Resolved:** Plans do not reflect the building work that has already taken place. Clerk to raise this with Planning Team.
- b) Notices of Decision:
 - i. 2021/1378/FUL | Refused

2425/4/9. Monthly Finance

- a) To approve the finance summaries and bank reconciliations for both Barclays and Virgin Money for March 2024. **Resolved:** The reconciliations were explained, compared against the Bank Statement by Council and approved. Signed by the Chair.

BARCLAYS COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT				VIRGIN MONEY ONLINE			
CASHBOOK OPENING BALANCE: 24.2.24	£ 38,496.37					CASHBOOK OPENING BALANCE: 1.3.24	£ 742.64		
MARCH RECEIPTS	£ -					MARCH RECEIPTS	£ -		
MARCH PAYMENTS	£ 664.11					MARCH PAYMENTS	£ 188.40		
CASHBOOK CLOSING BALANCE: 22.3.24	£ 37,832.26	O/S CHEQUES		CHQ NO		CASHBOOK CLOSING BALANCE: 23.2.24	£ 554.24	OUTSTANDING PAYMENTS	
		MFHCA	£ 60.00	929				NONE	
		MFHCA	£ 40.00	941					
RECONCILIATION:						RECONCILIATION:			
BANK STATEMENT Balance 23.2.24	£ 37,932.26					BANK STATEMENT Balance 31.3.24	£ 554.24		
LESS O/S CHEQUES	£ 100.00					LESS O/S PAYMENTS	£ -		
ADD O/S RECEIPTS	£ -					ADD O/S RECEIPTS	£ -		
Reconciled Balance:	£ 37,832.26	TOTAL	£ 100.00			Reconciled Balance:	£ 554.24	TOTAL	£ -

BARCLAYS BUSINESS SAVER			
OPENING BALANCE: 24.2.2024	RECEIPTS	PAYMENTS	CLOSING BALANCE: 22.3.24
£ 1,243.59	£ 4.65	£ -	£ 1,248.24
BANK STATEMENT: 22.3.24			£ 1,248.24

- b) To approve payments to be paid in April. **Resolved:** Cheque and Online payments were checked against the invoices and approved. A transfer via cheque no. 961 into the Online Account was approved to allow for more efficiency when paying invoices. The payment was appropriate to cover costs to the PC for the year. The remainder will be placed into the selected saver account.

CHEQUE BARCLAYS				
CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
959	J.JANIK	MARCH SALARY	£	£ -
960	HMRC	Q4 TAX	£ 31.80	£ -
961	HILLAM PC	TRANSFER TO VIRGIN	£ 20,000.00	
		TOTAL CHEQUE PAYMENTS	£ 320.91	£ -
ONLINE VIRGIN MONEY				
V007	YLCA	INV.1664 P. ATKINSON BIODIVERSITY	£ 33.40	£ -
V008	NYC	4 X TRAFFIC SURVEYS	£ 624.00	£ 104.00
V009	MFHCC	INV24062 3 MONTHS AT 2 HRS EACH	£ 60.00	
V010	YLCA	INV 2049 MEMBERSHIP SUBS 2024-25	£ 325.00	
V011	TP JONES & CO LLP	PAYROLL SERVICES INVOICES TPJ/P1593 & TPJ/P1647	£ 101.00	£ 16.84
V012	KBS DEPOT LTD	BENCH REF SI-7113	£ 822.60	£ 137.10
V013	KBS DEPOT LTD	BENCH EXTRA GROUND FITTINGS	£ 27.00	£ 4.50
		TOTAL ONLINE SPEND	£ 1,993.00	£ 262.44
TOTALS AGAINST BUDGET				
TOTAL MONTH SPEND (NOT INCLUDING ANY TRANSFER)			£ 2,313.91	£ 262.44
TOTAL 2024-25 ANNUAL SPEND			£ 2,313.91	£ 262.44

- c) To discuss Savings Account options
 A selection of accounts suitable for Parish Councils were discussed. An online saver to ensure the best rate of interest vs accessibility to funds was selected. Proposed by CH and seconded by NT.
Resolved: All in favour. Clerk to follow up.

2425/4/10. Items for the next PC agenda

Village Projects progress assessment // Verges monitoring

2425/4/11 To confirm the date and time of the Hillam Parish Council AGM

Resolved: Monday 13th May at 7.15pm

2425/4/12 To confirm the date and time of the next PC meeting

Resolved: Monday 13th May 7.30pm

2425/4/13 To confirm the date and time of the Annual Parish Meeting

Resolved: Monday 13th May 7-7.15pm

2425/4/14. Meeting close 9.15pm

Signed: _____ Date: _____