

CHAIR: Councillor Julie Sadler  
CLERK: Mrs Juvina Janik  
43 Chapel Street, Hambleton, Selby YO8 9JG  
TELEPHONE: 01757 229885  
EMAIL: hillampcclerk@gmail.com

**MINUTES of HILLAM PARISH COUNCIL held Wednesday 5<sup>th</sup> October 2016  
At Manor Court Communal Lounge, Hillam at 7.30pm**

01. Present and apologies

Councillors Sadler (Chair) Collinson (Vice Chair), Little, Mitchell, Robertson and Tuddenham were present. Council is quorate.

In attendance: Juvina Janik (Clerk), Jon Blaza (resident).

Apologies received and accepted from Councillor Wright.

02. To approve and sign the minutes for Parish Council Meeting 7<sup>th</sup> September 2016

**Resolved:** Minutes were accepted and signed as a true record.

03. Declarations of Interest

Councillor Robertson declared an interest for agenda items that may involve discussing the Community Centre.

Councillor Little declared interest in planning applications regarding Austfield House and Bert's Barrow.

Councillor Mitchell declared an interest in the Eggborough Power Station CCGT development.

\*At this point, the Ring Tree Matters were addressed as this was the item of interest for Mr Blaza

05. Ring Tree Matters

a) Resolved: to send thank you cards to Billy Little and the Pub is the Hub community group who have helped to raise funds for the Ring Tree. A thank you will be drafted to go in the Hillam News also.

b) Resolved: Top soil is £10 for 3 bags at the local nursery, a spend of up to £30 was proposed and seconded for the purchase of top soil if necessary for tree planting.

c) Resolved: Watering will be undertaken by a network of volunteers, Mr Blaza volunteered and Cllr Little would ask another nearby resident if they would also help out.

d) The clerk has been informed that the tree supplier will be delivering and planting the tree on Wednesday 12<sup>th</sup> October. Resolved: A time is to be confirmed and councillors are to be informed so they can attend. Resolved: The opening event should take place on Saturday 19<sup>th</sup> November at approximately 3-4pm, this will allow time for all contractors to carry out all work and the area be completely finished. Details will be finalised at the next parish council meeting. Cllr Sadler will contact Mr Hudson about the official opening ceremony.

e) MBL, the electrical contractor that was accepted in the September meeting, met with the clerk and discussed some design improvements to the original plan. The new design proposed smaller, more discreet lights be placed behind the bench and upright the tree rather than flood light the whole area. Resolved: Council accepted the new proposal and cost (£799+VAT) for a number of reasons including that the new proposal would not hinder grass cutting of the area, the units would be less accessible to the public in that location and the lighting effect would be more subtle.

- f) Cllr Sadler will attend the meeting of the Ring Tree committee next week and the Clerk will request the Risk Assessment from the committee in respect of the Christmas Lights event so that it can be passed on to the insurers.
- g) Resolved: The burial of the Time Capsule will take place in the new year. Residents and community groups alike will be asked to forward all material they would like to be included to a councillor or the clerk before the end of the year. At the following meeting, the council will then select as many of the items as possible to go inside the capsule ready for its burial. Brownies are producing a greetings card for inclusion. Cllr Tuddenham will follow up on the school's contribution and Cllr Little will follow up on the Aerial photograph.

04. Monthly financial report:

a) **Resolved:** The financial statements from September were presented, accepted and signed for internal controls. The bank reconciliation is as follows:

	<u>Cashbook</u> Opening Balances 30 <sup>th</sup> Aug 2016:	Receipts	Payments	<u>CASHBOOK</u> Closing Balance at 30 Sep 2016	<u>BANK</u> <u>STATEMENT</u> Balance at End Sep 2016
Reserve Account	£ 5211.31	NONE	NONE	5211.31	5211.31
Current Account	£11251.24	£31.60	£798.51	£10484.33	10497.73
Difference due to £45 chq to Hanover not yet presented and £31.60 deposit not cleared: £10497.73-£45 chq + £31.60 deposit=£10484.33 THEREFORE THE CASHBOOK REFLECTS THE STATEMENT					

- b) **Resolved:** Written cheques are to be checked against the invoices received and approved and signed at the end of the meeting.
- c) PKF comments were received. The advice to employ an accountant to go through the files will be discussed at a later date.

06. Defibrillator Matters:

- a) Resolved: A managed solution through Community Heartbeat Trust will be used
- b) Resolved: Both a VETS system and an emergency 999 telephone will be installed. Clerk to contact Martin Fagan as soon as possible to start the process.
- c) Resolved: Quotes to be sought from MBL, JJ Electrical and AW Electrical Yorkshire Ltd

07. Selby District Economic Development Strategy

Resolved: Clerk to compile a response based on the points discussed and circulate for councillors to add comment before it is submitted.

08. Eggborough Power Ltd CCGT Development Consultation

Resolved: To sign up for the updates via the website, council have no comments to submit at this stage.

09. Planning Applications:

- a) 2016/0985/COU – Proposed change of use of existing agricultural barn to events venue – Bert's Barrow, Austfield Farm. Resolved: No observations
- b) 2016/1076/HPA – Proposed single storey rear/side extension to form additional living accommodation and Oak framed canopy to front elevation – Fir House, Hillam Lane. Resolved: No observations
- c) 2016//1145/TPO – Application to crown lift 4 to 5m 2No. Sycamore (T1&T2) and draw back lower limb and smaller branches of 1No. Sycamore (T3) to boundary wall covered by TPO 5/1994. Resolved: No observations other than an outdated map has been used.

d) APP/N2739/W/16/3154645 – Appeal lodged regarding decision for 2015/1159/OUT – outline planning for a detached dwelling, Austfield House, Austfield Lane. Resolved: No further observations.

e) Notices of decision:

- i) 2016/0914/HPA – Demolition of existing detached garage and erection of single and two storey extensions to rear, together with detached garage and reroofing – Ridgefield, 84 Lumby Hill – GRANTED
- ii) 2016/0799/HPA – Proposed removal of roof, raising of eaves to rear, raising of ridge line and conversion of roof space – Orchard View, Main Street - GRANTED

10. Village Matters:

- a) Clerk has reported this issue to the relevant authorities. Local community support officers have visited the complainant about the issue.
- b) Resolved: Due to a number of complaints by Hillam residents, it was resolved to write a letter to the Aeroclub about the matter.
- c) i) Streetlights to be reported: Nos. 1, 16, 27, 20 and 34.
  - ii) Hedge on Betteras Hill Lane/ Hillam Lane to be cut back – clerk to report to highways
  - iii) Clerk to chase Highways regarding pavements repairs at Rose Lea Close and ‘Slow’ signage for Hillam Lane.
  - iv) Footpath starting at Ashfield Villas on Hillam Lane to be cut back – clerk to report to Paths
  - v) Caravan sited on field beyond the bungalow on the above footpath – clerk to report for further investigation
  - vi) Clerk to investigate requesting the change of speed limit on Betteras Hill Road – meeting with Glen Donaldson from Highways
  - vii) Cllr Little will approach Priory Roses about adopting the planter outside the business
- d) It was suggested that a back up is necessary for Mr Hudson’s list of contacts used to circulate information around the village. Cllr Robertson will look into the options.
- e) It was discussed that the new signage “The Square” should be placed near the noticeboard, and that it would be more appropriate if the signage for “Main Street” was moved to near “The Hollies” on Main Street to avoid confusion. Clerk to contact Highways. Mr Blaza to contact the resident at The Hollies.

11. Confirm date of Next Parish Council Meeting

**Resolved:** the next ordinary parish council meeting will be held on Wednesday 2<sup>nd</sup> November 2016, 7.30pm at Manor Court Communal Lounge

12. Confidential Matters

Workplace Pensions provision discussed

13. Meeting closed 9.30pm

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_