

CHAIR: Councillor Seph O'Connell
 CLERK: Mrs Juvina Janik
 43 Chapel Street, Hambleton, Selby YO8 9JG
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DRAFT MINUTES of HILLAM PARISH COUNCIL ORDINARY MEETING
Monday 13 MAY 2024, 7.30pm
held at Monk Fryston and Hillam Community Centre

A delayed start at 7.56pm due to AGM running over time.

2425/5/1. Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: S. O'Connell, C. Hayburn-Hayhut (Vice Chair), P. Atkinson, L Hutchinson-Hayhut and N.Tuddenham. County Councillor. Also in attendance: J. Janik (Clerk). It was noted Councillor Collinson has now resigned.

Apologies received from Councillor Evans.

2425/5/2. Declarations of Interest from Councillors

None declared.

2425/5/3. To approve and sign the minutes for Hillam Parish Council Meeting 8th April 2024

Resolved: The final minutes were approved by Council and signed by the Chair.

2425/5/4. To receive updates from County Councillor added in error

2425/5/5. To receive updates on relevant local issues not on the Agenda from Councillors

Anti-social behaviour on Stocking Lane – to be reported online, Crimestoppers or via 101 Speed Surveys – info distributed via email by PA, to go on next agenda. Resident suggested survey be taken at the school, where the road is busiest, however this is Monk Fryston so SO will discuss with MF representative.

Car parking around Ring Tree – possibly get signage to discourage/ask residents

2425/5/6 To approve and sign the AGAR Section 1: Annual Governance Statement 2023/24

Resolved: The Council is Exempt due to the receipts and payments both being less than £25,000 each. Hillam PC will declare Exemption this year. Should the PC qualify for exemption for 3 consecutive years, the audit will be carried on the third year. All Governance requirements have been met appropriately. The Chair signed the document.

2425/4/6. Village Maintenance

- a) Monitoring of Verges: Grass Cutting has ceased, however the Ring Tree area and around village benches have been cut/strimmed for accessibility. The Hillam signs may need strimming too. Discussion about stopping the general contractor cuts puts the onus onto volunteers again for these small jobs. **Resolved:** Continue with trial and assess overall.
- b) Village Projects Updates:
 - i) Hillam In Bloom – project to be renamed whilst all the preparation and ground work is planned and carried out, the ultimate goal is several years off. LHH/CHH
 - ii) Village Events – not currently a priority
 - iii) History/Heritage Trails – discussions ongoing with MF. SO.
 - iv) Neighbourhood Watch – now set up and running. SO.

- v) Road Safety – as discussed previously, survey complete. PA. All to review the data collected.
- c) D-Day displays update – Displays finalised and ordered. SO.
- d) Joint Burial Committee updates – AGAR internal audit being undertaken. Last year no precept was requested of the committee councils due to no clerk in office, this year JBC will invoice for last year’s and this year’s precept, however it is has raised interment fees to allow for the cemetery to cover its own costs without having to charge a precept in the future. Roles have been allocated to JBC members: Maintenance- clearance and landscaping, Biodiversity- the improvement of, and History- to allow for people to research the lives of those buried in the cemetery. Discussions are being had with local landowners with regards to future land for the cemetery.
- e) Matters to report:
CA has not requested assistance from the PC for grass cutting in recent years, however there may be a need to in the future.

2425/5/8 Planning:

- a) Applications to review:
 - i) ZG202/0277/HPA | **Resolved:** Object -Green Belt/negative effect on the Openness of the green space.
- b) Notices of Decision:
 - i. ZG2024/0078/HPA | Granted
 - ii. ZG2023/1051/FUL | Granted
 - iii. ZG2023/1207/HPA | Granted

2425/5/9. Monthly Finance

- a) To approve the finance summaries and bank reconciliations for both Barclays and Virgin Money for April 2024. **Resolved:** The reconciliations were explained, compared against the Bank Statement by Council and approved. Signed by the Chair.

APRIL 2024									
BARCLAYS COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT				VIRGIN MONEY ONLINE			
CASHBOOK OPENING BALANCE: 24.3.24	£ 37,832.26					CASHBOOK OPENING BALANCE: 1.4.24	£ 554.24		
APRIL RECEIPTS	£ 50.00					APRIL RECEIPTS	£ 20,000.00		
APRIL PAYMENTS	£ 20,320.91					APRIL PAYMENTS	£ 1,993.00		
CASHBOOK CLOSING BALANCE: 24.4.24	£ 17,561.35	O/S CHEQUES		CHQ NO		CASHBOOK CLOSING BALANCE: 30.4.24	£ 18,561.24	OUTSTANDING PAYMENTS	
		MFHCA	£ 60.00	929				NONE	
RECONCILIATION:		MFHCA	£ 40.00	941		RECONCILIATION:			
BANK STATEMENT Balance 24.4.24	£ 17,661.35					BANK STATEMENT Balance 30.4.24	£ 18,561.24		
LESS O/S CHEQUES	£ 100.00					LESS O/S PAYMENTS	£ -		
ADD O/S RECEIPTS	£ -					ADD O/S RECEIPTS	£ -		
Reconciled Balance:	£ 17,561.35	TOTAL	£ 100.00			Reconciled Balance:	£ 18,561.24	TOTAL	£ -

BARCLAYS BUSINESS SAVER			
OPENING BALANCE: 22.3.2024	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.4.24
£ 1,248.24	£ -	£ -	£ 1,248.24
BANK STATEMENT: 24.4.24			£ 1,248.24

- b) To approve payments to be paid in May. **Resolved:** The cheque (no. 101962) for the clerk salary from the Barclays Account had been written incorrectly, this was voided and a replacement was written (no. 101963).

CHEQUE BARCLAYS				
CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
962	J.JANIK	APRIL SALARY	£ 289.11	£ -
		TOTAL CHEQUE PAYMENTS	£ 289.11	£ -
ONLINE VIRGIN MONEY				
V014	AJ GALLAGHER IBL	INSURANCE 2024-25	£ 912.89	£ -
V015	THE SIGN SHED LTD	8 X NO MOW SIGNS A3	£ 129.95	£ 21.66
V016	L. HUTCHINSON	REIMBURSE FOR PLANTS FOR ENTRANCES	£ 77.96	£ 12.99
		TOTAL ONLINE SPEND	£ 1,120.80	£ 34.65
TOTALS AGAINST BUDGET				
TOTAL MONTH SPEND (NOT INCLUDING ANY TRANSFER)			£ 1,409.91	£ 34.65
TOTAL 2024-25 ANNUAL SPEND			£ 3,723.82	£ 297.09

2425/5/10 To confirm the date and time of the next PC meeting

Resolved: Monday 3rd June, 7pm.

2425/5/11 Items for Hillam News

SO to draft re Car Parking, D-Day memorials, Speed Data surveys, No Mow May and volunteers
JJ to draft re Cllr Collinson resignation

2425/5/12 Items for the next PC agenda

Nothing in additional to those already noted

2425/5/13 Meeting close 9.36pm

Signed: _____ Date: _____