

CHAIR: Councillor Julie Sadler  
CLERK: Mrs Juvina Janik  
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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 5<sup>th</sup> August 2020  
ONLINE VIA ZOOM PLATFORM at 7.30pm**

**01. Present and apologies**

Councillors Sadler (Chair), Little, Lupton and Robertson were in attendance. County Councillor Pearson and District Councillor Mackman were in attendance.

Apologies were received and accepted from Councillors Collinson, Mitchell and Juvina Janik (Clerk)

**02. Declarations of Interest**

None declared.

**03. The approval and signing of the minutes from Parish Council meetings held 1<sup>st</sup> July 2020**

No issues raised. **Resolved:** All in favour of approval – Chair signed the minutes as a true record.

**04. Monk Fryston and Hillam FC – Perimeter Fencing**

David Cockayne brought to the attention of the Parish Council that they had enquired into moving the public right of way which crosses the football pitch to around the perimeter of the field. The cost is £3,500 and this was unaffordable to the football club.

Several members of the public are walking across the pitch during football matches and there is an increasing number of dog owners who are failing to clean up their dog foul which means that members of the club have to clean up before every football game.

The club wish to develop a walk way around the perimeter of the football ground which will be clearly signed and hopefully reduce the number of people walking across the pitch and dog fouling.

The PC suggested that in the cases of dog fouling that the pictures should be taken and the incident reported to Selby DC for them to investigate.

The PC supported the action taken by the football club, recognising that finding £3,500 to officially move the public right of way was unaffordable.

Signage is to be put by the Football Club to ask walkers to use the detour.

**05. Update from Cllr Mackman**

Cllr Mackman brought the following issues to the attention of the PC:

- **10 Acres** – the third caravan had now been removed.
- **Pig Hill Nook Road** – Head of Planning had inspected the site and indicated that planning permission was not required for the work undertaken. Cllr Mackman will challenge this decision.
- **Honey Pot Field** – A site visit from Selby DC is to be arranged
- **Viner's** – The appeal is to be heard on 18 August 2020 relating to the Bio-Fuel plant
- **Roe Lane** - Enforcement action is still on-going
- **A1 Traveller Caravan Site** – A planning application had been submitted for 12 pitches on the site
- **Gas Engines and Chimneys at Lowfield lane** – Cllr Sadler asked if Hillam PC should be asked to comment on the plans. Cllr Mackman indicated that Hillam PC are able to comment on the proposals

## **06. Updates from Clerk**

- **Community Speed Watch** – Poster on Hillam news has received 1 volunteer, Sarah Burton, but she is willing to lead the volunteers should other volunteers step forward.
- **Hillam Lights** – Steven Lupton, Ian Braithwaite had volunteered
- **Phone booth refurb** – Steve Booth has asked for cones when he carries out the work. He will give the Clerk one week's notice, but nothing heard as to when he will start.
- **Burial Board** – The Clerk and Philip Scott (MF) have spoken on the phone about the issue. No contact from BS clerk at that point, however Philip is going to try to get in touch. It was agreed that the clerks jointly suggest to PCs that they come together to share the cost of an independent accountant/auditor/relevant person to come in and get the Burial Board organisation set up in order to ensure it is done properly and legally. If the BS clerk agrees then the Clerk will write officially to the PCs.
- **Locality Budget for footpaths** – The Clerk submitted the bid and received an email to clarify what the '£900 for improving footpaths' would actually entail and evidence of quotes. After a quick discussion with Cllr Sadler it was agreed to focus it on the improvement of 2 entrances on Betteras Hill. The Clerk met on site with Core Groundworks and looked at the entrances and quoted £760 for new pavers at the path entrance to the brick pond and entrance to the path to 10 acres; timber edging to create a tapered path into the narrow path, with a limestone chalk fill – to demarcate the entrance to the footpath in the verge and stop weeds and grass blocking the entrance.
- **Austfield Lane** and the potential of a path – It is doubtful highways would allow it because verge is too narrow.
- **Ring Tree** – meeting on 14th with Huw forestry. He believes the roots weren't spread properly before. It was agreed that Cllr Sadler and Cllr Robertson would have authority to spend up to £500 if the work could commence immediately.
- **Footpaths** - have been walked and checked – Cllr Sadler collating
- **Locality budget** form submitted to NYCC £1,610. Cllr Pearson confirmed this had been granted

Other issues raised under this item

- Steve Parkin to be asked to cut the grass at the Ring Tree every 2 weeks. Clerk to contact Steve Parkin to organise the work.
- Cllr Mackman indicated that information would be sent from Selby DC regarding a Super Council, but plans were still being worked up.
- Hillam lights – Road closure plans were to be submitted. Volunteers had also come forward to help with organising the Christmas lights.
- Cllr Sadler raised concerns about Austfield Lane and NYCC response to any requests for work which was always to reject any proposals.

## **07. A1 Project Road Safety Funds**

Cllr Lupton proposed that we should undertake a survey to find out what residents would like to be seen on Austfield Lane. Cllr Lupton to look at how this could be organised.

## **08. Planning**

a) Applications:

- i) 2020/0631/FULM | Erection of a livestock building with associated infrastructure (building 1 of 2) | Land Off Lowfield Road Hillam Leeds West Yorkshire

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ii) 2020/0650/FULM | Erection of a livestock building with associated infrastructure (building 2 of 2) | Land Off Lowfield Road Hillam Leeds West Yorkshire

**Resolved:** Hillam PC agreed that they would object to the plans and the Clerk would prepare a response to be sent to Selby DC before the deadline.

iii) 2020/0636/HPA | Replacement of existing porch | Dower House Chapel Street Hillam Leeds West Yorkshire LS25 5HP. **Resolved:** No objections

iv) 2020/0766/FUL | Conversion and extension to garage to form single dwelling | Greystones Chapel Street Hillam Leeds West Yorkshire LS25 5HP. **Resolved:** No objections

b) Notices of decision:

i) 2020/0075/LBC | Listed building consent to refit existing bathroom with new fittings and finishes, strengthen floor | West House Chapel Street - Granted

ii) 2020/0168/OUT Single Dwelling on Land adjacent to 22 Hillam Hall Road – Withdrawn by applicant

### **09. Village Maintenance**

a) To consider further work on Ring Tree and Grass | **Resolved:** Cllr Sadler and Cllr Robertson to meet Huw Forestry on 14 August 2020 and given authority to spend £500 if work is to be undertaken immediately.

b) Ring Tree Bench, notice boards and bench in the Square need basic maintenance. **Resolved:** Clerk to ask Bill Holmes for a quote.

c) Matters to report to the clerk for action:

- Street Lights on Hillam Common Lane (no1 and no 2) – Not working. Checked it is just No.2. **Resolved:** Clerk to report.
- VJ Day 15 August 2020 – **Resolved:** Information promoted by Hillam PC will be put in Hillam news and the HPC notice board.
- Monk Fryston Liaison Committee – **Resolved:** It was agreed that on the monthly agenda for each Parish Council, there would be an opportunity to discuss issues which impacted on both Parish Councils. This would be on a trial basis to see if it worked.
- Cllr Little report cars parked on the road by the Dower House which were felt to be a danger to other motorist and pedestrians. **Resolved:** It was agreed that Cllr Sadler would speak to the owners. The clerk to compose note to be put on windscreen asking them to park elsewhere as they are creating a traffic hazard. Cllr Sadler to put on windscreens.

### **10. Monthly Finance Report:**

a) To approve the July reconciliation to date: Documentation was with the Chair who confirmed the bank statement balances. **Resolved:** Reconciliations for Current and Saver account were approved.

<b>COMMUNITY ACC:</b>			
<b>CASHBOOK OPENING BALANCE: 25.06.2020</b>	£ 17,423.38	NB: £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.	
JULY 2020 RECEIPTS**	£ 557.50		
JULY 2020 PAYMENTS	£ 420.35		
<b>CASHBOOK CLOSING BALANCE: 24.7.2020</b>	£ 17,560.53	<b>BANK STATEMENT BALANCE: 24.7.2020</b>	£ 17,745.53
<i>Difference between Statement and Cashbook:</i>	£ 185.00	O/S S.G.PARKIN	£ 185.00
		Reconciled	£ 17,560.53

Receipt in July 2020 was a result of a lost cheque being written back into the cashbook

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RESERVE ACC CASHBOOK			
OPENING BALANCE: 25.06.2020	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.07.2020
£ 1,230.36	£ -	£ -	£ 1,230.36
BANK STATEMENT BALANCE: 24.7.20			£ 1,230.36

b) Approve Payments to be made in August. A new cheque (754) for £557.50 will be issued to the Community Centre for grass cutting as the previous one (730) had been lost.

	Payee	Details	TOTAL COST	VAT: To Reclaim
753	JUVINA JANIK	Clerk Salary JULY 2020	£ 200.00	
754	MF&HCA	REPLACEMENT FOR CHQ NO. 730	£ 557.50	
755	TP JONES & CO LLP	INV. TPJ/P721 PAYROLL Apr-Jun 2020	£ 45.90	£ 7.65
756	S G PARKIN LANDSCAPES	INV 2394 GRASS CUT ALL AREAS (1/7)	£ 185.00	
		TOTAL AUG SPEND	£ 1,020.55	£ 7.65
		TOTAL 2020-21 ANNUAL SPEND	£ 10,470.15	£ 858.10

c) Cllr Mitchell to be asked to carry out the quarterly internal audit. Clerk to provide documents.

**11. Confirm the date of the next Parish Council meeting**

**Resolved:** It was agreed to have a 2 September 2020 meeting using the ZOOM platform – this will be reassessed as necessary following guidance nearer the time.

**12. Meeting closed – 9.30pm**

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_