

CHAIR: Councillor Seph O'Connell

CLERK: Mrs Juvina Janik

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**DRAFT MINUTES of HILLAM PARISH COUNCIL MEETING****Monday 4<sup>th</sup> March 2024, 7.30pm****held at Monk Fryston and Hillam Community Centre****2324/3/1. Present and Apologies (Chairperson to confirm quorum)**

Councillors in attendance: S. O'Connell, C. Hayhut (Vice Chair), P. Atkinson, J. Collinson, R. Evans, and N. Tuddenham.

Apologies received from Councillor L Hayhut.

Also in attendance: J. Janik (Clerk)

**2324/3/2. Declarations of Interest from Councillors**

Clr Evans declared a non-pecuniary interest in matters relating to Maspin Grange should the subject arise.

**2324/3/3. To approve and sign the minutes for Hillam Parish Council Meeting 5<sup>th</sup> February 2024**

Resolved: The final minutes were approved by Council and signed by the Chair.

**2324/3/4. To receive updates from County Councillor**

Not in attendance.

**2324/3/5. To receive comments from attendees**

None in attendance.

**2324/3/6. Village Maintenance**

a) To receive update re Gigaclear

RE: No response from Gigaclear about the completion of civils work in the village; likely Gigaclear are satisfied that the civils are complete by their standards. A free connection has been offered to the Community Centre and to either the Cricket Club or the Football Club on the basis that advertising/sponsorship at the ground is agreed. Easter Egg Hunt organised for the community at Brayton Community Centre.

b) To discuss options to address the damaged verges

PA: NY Highways do not consider it a Road Safety issue and will not repair the verges for aesthetic benefit. Planting bulbs or planting shrubs (license required) was suggested by Highways but PC felt this would cause obstruction to IDB for watercourse clearances. Potential to formalise "Passing Places". Continue to observe the situation.

c) To decide on which bench to order for Betteras Hill Road

PA: Proposed a solid recycled plastic 4-seater bench with arms, via Rattan and Teak. The same range that Brayton and Hambleton PCs have used. This was seconded by SO. **Resolved:** All in favour. **Action PA:** Contact and order bench, discuss delivery, assembly and installation. Order with full installation onto the slab if possible. **Action Clerk:** Forward company contact details and arrange alternative installer if necessary.

d) Maintenance updates on ongoing matters

- **PA:** Proposed this year to trial no verge cutting on Betteras Hill Road during May, June or July, in order for the wildlife to thrive (excluding any visibility splays). Outcome to be assessed for future reference. Seconded by CH. **Resolved:** All in Favour. **Action Clerk:** Inform Landscape Contractor. **Action PA:** Register and Attend YLCA Ecology Webinar

- **PA:** Ring Tree Maintenance handover from CV covering adjusting the support, watering and pruning before autumn. **Action RE:** To take on the maintenance arrangements, varnish and add reflectors. **Action CH:** To order reflectors.
  - Broken Gatepost (Hillam Hall Lane) now replaced.
  - Concrete column removal **Action Clerk:** request removal by NYC
  - Bridle Path Signs in need of repair at Duncemire/Austfield Lane and Hillam Lane **Action SO:** Report for replacement
  - NPG yet to connect LP29 to power
  - Damaged NPG Asset at Old Vicarage Lane/Water Lane has been assessed by NPG, no action taken as yet. **Action RE:** inform MFPC, chase original complaint and request assessment of the other power lines which are leaning on Water Lane and into Hillam.
- e) Further Matters to report and attend to
- i) Dog waste bin on Betteras Hill Road is inaccessible due to mud/puddle in front **Action RE:** Place paver as a 'stepping stone' to enable access
  - ii) Cleaning of dog waste bins and village entrance signs. **Action CH:** arrange cleaning via local contractor (ad-hoc basis)

### **2324/3/7 Village Projects Updates (ALL)**

Following the last meeting Councillors ranked the suggested projects in order of priority. This item will allow Councillors to discuss progress on each project, ongoing and new, as necessary.

**Road Safety** – NY Highways have made suggestions to improve Road Safety which include installing Village Gateways. County Councillor Grogan offered to help re hazardous parking. Upcoming Police Drop-in session for residents to raise own concerns. Police commended locally following the quick response to the Monk Fryston Post Office incident.

**Action SO:** Contact TG re parking. Share comms re local police drop in.

**Action PA:** investigate if Village Gateways are a viable option and look into costs.

**MFEF:** £3k in grants of £150 has been awarded to residents

**JBC:** Still no Clerk. Lack of commitment from other PCs in arranging and attending a meeting to conduct business. **Action Clerk:** To formally demand attention is given to conducting the business of the Joint Burial Committee in order to comply with JBC Constitution and current legislation. **Action RE:** To attend some MFPC meetings to improve liaison between the two PCs.

### **Improving Communication Strategy:**

- New website with a .gov.uk domain proving costly and unnecessary. RE proposed that PC investigate the cost of business emails via Wix the current provider and to liaise re the pro bono website design offered to improve the existing website. This was seconded by SO. **Resolved:** All in favour.
- In addition, CH proposed a library be produced of standard responses for Facebook as part of the HPC Social Media Policy, and providing easily accessible links for residents to independently report problems such as fly tipping or dog fouling. Seconded by RE. **Resolved:** All in Favour.

**Action Clerk:** attain quotes from Wix for business mailboxes, review Social Media policy and necessary links to be shared. **Action RE:** follow up with offer of website design offer.

**Neighbourhood Watch:** SO has discussed arrangements with existing Neighbourhood watch team that is stepping down and will be approaching MFHCA for funding to help raise awareness and increase the

number of those registered via fresh signage. This will potentially be run as a Community Group alongside PC, rather than by PC, depending on the uptake.

**Wildflower Verges:** as in previous item 2324/3/6 'Village Maintenance, d'

**Remembrance Statue:** SO has order the memorial statue for D-Day 80 and future Remembrance. Plaques recognising the 5 beaches during the D-Day landings have also been ordered. Further plans are being discussed with regards to renovating the existing framed memorial and whether this would be on permanent display as part of a new History Trail. **Action SO:** Continue with arrangements for D-Day 80 display.

**Hillam In Bloom:** CH & LH using Fields' Garden centre for bulk ordering of colours; new colours to contrast with each previous colour scheme for more visual impact. **Action CH and LH:** Continue to make arrangements for the seasonal displays at village entrances.

**2324/3/8 Planning:**

- a) Brief overview of Planning Webinar attended by CH and SO – **Action CH:** Share slides from the presentation with all councillors for reference.
- b) Applications
  - i. None at time of print however Maspin Grange redevelopment project has been halted by new County Planning Officers and the developers have reached out to the PC for support. **Action Clerk:** To add to April Agenda.
- c) Notices of Decision:
  - i. ZG2023/0758/HPA 18 Rose Lea Close | Granted

**2324/3/9. Monthly Finance**

- a) To approve the finance summaries and bank reconciliations for both Barclays and Virgin Money for February 2024. **Resolved:** The reconciliations were explained, compared against the Bank Statement by Council and approved. Signed by the Chair.

VIRGIN MONEY ONLINE			
CASHBOOK OPENING BALANCE: 25.1.24	£	-	
FEBRUARY RECEIPTS	£	2,000.00	
FEBRUARY PAYMENTS	£	1,257.36	
CASHBOOK CLOSING BALANCE: 23.2.24	£	742.64	OUTSTANDING PAYMENTS
			NONE
RECONCILIATION:			
BANK STATEMENT Balance 29.2.24	£	742.64	
LESS O/S PAYMENTS	£	-	
ADD O/S RECEIPTS	£	-	
Reconciled Balance:	£	742.64	TOTAL £ -

BARCLAYS BUSINESS SAVER			
OPENING BALANCE: 24.1.2024	RECEIPTS	PAYMENTS	CLOSING BALANCE: 23.2.24
£ 1,243.59		£ -	£ 1,243.59
BANK STATEMENT: 23.2.24			£ 1,243.59

BARCLAYS COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. <b>INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT</b>		
CASHBOOK OPENING BALANCE: 25.1.24	£ 40,961.66			
FEBRUARY RECEIPTS	£ -			
FEBRUARY PAYMENTS	£ 2,465.29			
CASHBOOK CLOSING BALANCE: 23.2.24	£ 38,496.37	O/S CHEQUES		CHQ NO
		MFHCA	£ 60.00	929
		MFHCA	£ 40.00	941
RECONCILIATION:				
BANK STATEMENT Balance 23.2.24	£ 38,596.37			
LESS O/S CHEQUES	£ 100.00			
ADD O/S RECEIPTS	£ -			
Reconciled Balance:	£ 38,496.37	TOTAL	£ 100.00	

- b) To approve payments to be paid in March. **Resolved:** Cheque and Online payments were checked against the invoices and approved.

CHEQUE BARCLAYS				
CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
957	J.JANIK	FEBRUARY SALARY	£ 289.11	£ -
958	S. O'CONNELL	REIMBURSE FOR WAR MEMORIAL STATUE	£ 375.00	£ -
		TOTAL CHEQUE PAYMENTS	£ 664.11	£ -
ONLINE VIRGIN MONEY				
V004	YLCA	INV 1572 S.O. & L.H. PLANNING	£ 50.00	£ -
V005	YLCA	INV. 1488 S.O. EFFECTIVE APPRAISALS	£ 33.40	£ -
		TOTAL ONLINE SPEND	£ 83.40	£ -
TOTALS AGAINST BUDGET				
TOTAL MONTH SPEND (NOT INCLUDING ANY TRANSFER)			£ 747.51	£ -
TOTAL 2023-24 ANNUAL SPEND			£ 17,924.36	£ 1,476.45

**2324/3/10. Items for the next agenda**

Maspin Grange development / Joint Burial Committee  
Cllr Evans gave his apologies.

**2324/3/11 To confirm the date and time of the next PC meeting**

Monday 8<sup>th</sup> April at the earlier time of 7pm

**2324/3/12. Meeting close 22.00**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_