

CHAIR: Councillor Seph O'Connell  
 CLERK: Mrs Juvina Janik  
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**DRAFT MINUTES of HILLAM PARISH COUNCIL MEETING**  
**Monday 8<sup>th</sup> January 2024, 7.30pm**  
**held at Monk Fryston and Hillam Community Centre**

**2324/1/1. Present and Apologies (Chairperson to confirm quorum)**

Councillors in attendance: J. Collinson, R. Evans, C. Hayhut nee Hayburn (Vice Chair), L.Hayhut nee Hutchinson.

Apologies received from Councillors O'Connell and Tuddenham due to illness.

Also in attendance: J. Janik (Clerk) and P. Atkinson (resident).

**2324/1/2. Declarations of Interest from Councillors**

None declared.

**2324/1/3. To approve and sign the minutes for Hillam Parish Council Meeting 4 December 2023**

**Resolved:** The final minutes were approved by Council and signed by the Vice Chair.

**2324/1/4. To receive comments from attendees**

- Solar Farm: what are PC plans to make observations?

**RESPONSE:** Public Forum to be set up to enable the public to share observations they want to form part of the PC response to the application.

**ACTION CLERK:** Clerk to book main room in Community Centre for 22<sup>nd</sup> January 6-7pm if possible and invite County Councillor, Birkin PC, Burton Salmon PC and Monk Fryston PC. Share details with public.

**ACTION COUNCILLORS (ALL):** Review draft observations proposed by S.O. in advance of the Forum and bring additions and amendments to discuss at the meeting.

- Main Street Planning Application: are there any updates?

**RESPONSE:** No updates as yet, the clerk will check for when it goes on the Planning Committee Agenda at which point the PC can request to speak at the meeting if it wishes.

**ACTION CLERK:** Continue to check Planning Committee Agendas for any items concerning Hillam village

**2324/1/5. To receive updates on relevant local issues from County Councillor and Parish Councillors**

Parish Councillor Evans:

- Speeding is an ongoing issue
- Parking on Main Street and Chapel Street opposite Tom Lane ongoing issue and increasingly inconsiderate
- Lights Committee currently reviewing the equipment and set up for 2024 event and future longevity.
- Future care of the new Ring Tree – handover needed, and tree care expectations and duties shared with all Councillors. Shale/bark covering in centre to wait until tree has established so as not to hinder water intake

**ACTION CLERK:** Hillam News entry to include a plea for drivers to be more considerate and amenable. Arrange Tree Care handover with CV.

Parish Councillor L. Hayhut:

- Hillam 5 year Plan to be discussed – a plan specifically for the village and it's features, landscaping and amenities.

**ACTION COUNCILLORS (ALL):** Each bring to the next meeting 2 ideas you want to see the PC develop in the village.

**ACTION CLERK:** Send reminder email 2 weeks in advance of meeting, separate to agenda.

### **2324/1/6. Village Maintenance**

#### a) Updates

Streetlights: LP10 replaced and working; old column not removed. Pine Tree Lane still not lit up. 9 issues showing on the online reporting system.

Betteras Hill bench: base due to be installed this week. Bench, bollards and Notice Board repairs will continue to be managed by C. Vickers.

#### b) Matters to report

Vehicle Gate at Hillam Hall Lane is in a state of disrepair – who owns this and can it be repaired.

**ACTION CLERK:** Contact NYC for information and advice.

### **2324/1/7. Monthly Finance**

a) To approve the finance summary and bank reconciliations for December 2023. **Resolved:** Approved by Council and signed by the Vice Chair

<b>COMMUNITY ACC:</b>		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. <b><u>INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT</u></b>		
<b>CASHBOOK OPENING BALANCE: 25.11.23</b>	£ 39,746.18			
DECEMBER RECEIPTS	£ 3,300.02			
DECEMBER PAYMENTS	£ 1,582.51			
<b>CASHBOOK CLOSING BALANCE: 22.12.23</b>	<b>£ 41,463.69</b>	<b><u>O/S CHEQUES</u></b>		CHQ NO
		MFHCA	£ 60.00	929
<b>RECONCILIATION:</b>		MFHCA	£ 40.00	941
BANK STATEMENT Balance 22.12.23	<b>£ 41,633.69</b>	MFPCC Floodlights	£ 70.00	948
<b>LESS O/S CHEQUES</b>	<b>£ 170.00</b>			
<b>ADD O/S RECEIPTS</b>	<b>£ -</b>			
Reconciled Balance:	<b>£ 41,463.69</b>	TOTAL	£ 170.00	

NB: Clerk's November salary cheque was written for £272.71, but should have been £268.31 due to tax deductions. The cashbook has been amended to reflect this and now reconciles with the bank statement. The £5.40 will be deducted from the December salary cheque given in January.

### **BUSINESS SAVER**

<b>OPENING BALANCE: 25.11.2023</b>	RECEIPTS	PAYMENTS	<b>CLOSING BALANCE: 22.12.23</b>
£ 1,239.28	£ 4.31	£ -	£ 1,243.59
<b>BANK STATEMENT: 22.12.23</b>			£ 1,243.59

b) To approve payments for January 2024.

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
949	J.JANIK	DECEMBER SALARY AND BACK DATED (inc 5.40 deduction)	£ 421.03	£ -
950	HMRC	Q3 TAX	£ 56.00	£ -
951	YLCA	WEBINAR: AGENDAS/MINUTES	£ 25.00	£ -
TOTAL MONTH SPEND			£ 502.03	£ -
TOTAL 2023-24 ANNUAL SPEND			£ 15,454.20	£ 1,276.89

### 2324/1/8. Planning:

a) Applications to review:

- i. ZG2023/1186/TCA | Application for consent to fell 1No Silver Birch tree (T1) and crown lift 1No Walnut tree (T2) by approximately 0.9 - 1.2m in the conservation area | Summerhill Main Street  
**RESOLVED:** NO OBSERVATIONS
- ii. ZG2023/1207/HPA | Erection of single storey side/rear extension, detached outbuilding, wall/fence works to front garden | The Old Orchard Hillam Lane  
**RESOLVED:** Green belt area – additional detached outbuilding with large footprint – overdevelopment of plot
- iii. ZG2023/1317/HEN | House extension notification for a single storey rear house extension extending 8 metres to rear, 2.97 metres to ridge and 2.97 metres to eaves | Talania Hillam Common Lane  
**RESOLVED:** Conditions needed to ensure integrity of the specific permission granted; additional unauthorised development will not simply be granted permission retrospectively.

**ACTION CLERK:** Submit comments to NY where appropriate.

b) Notices of decision:

- i. ZG2023/1067/HPA 6 Ashfield Villas, Hillam Lane | GRANTED
- ii. ZG2023/0952/HPA - 1 Lilac Oval | GRANTED

### 2324/1/9. Items for the next Hillam News:

- Joint Burial Committee Clerk Vacancy, Speeding, inconsiderate parking. Solar Farm meeting info/update, New Councillor intro. **ACTION CLERK:** Submit copy to Hillam News
- 'Hillam Gardens' signage at Burton Salmon A164 to be removed with a view to replacing in the future, and also at Austfield Lane/A63 junction.
- JP Plant Hire Roundabout plans submitted as part of planning application

### 2324/1/11. To confirm the date of the next ordinary Parish Council meeting

**Resolved:** Next meeting will be held Monday 5<sup>th</sup> February 2024, 7.30pm at MFHCC

### 2324/1/12. Meeting close 20.59

Signed: \_\_\_\_\_ Date: \_\_\_\_\_