

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
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**MINUTES of the ordinary meeting of HILLAM PARISH COUNCIL
Monday 7th June 2021 held at
MONK FRYSTON & HILLAM COMMUNITY CENTRE at 7.30pm**

1. Present and apologies

Councillors Sadler (Chair), Lupton (VC), Collinson and Mitchell were present.

Apologies received from Parish Councillors Robertson and Tuddenham, County Councillor Pearson and the clerk, Juvina Janik.

Also in attendance were District Councillor Mackman and Gwyneth Woolley (minute-taking).

This meeting was held in accordance with current Covid-19 regulations with risk assessment undertaken by Cllr Sadler. It was agreed lateral flow test would not be a requirement.

2. Declarations of Interest

J. Mackman declared his non-Pecuniary interest as a Member of Selby District Council Planning Committee.

3. To approve the minutes for Hillam Parish council meeting 4th May 2021

The minutes had been distributed for review in advance of the meeting. The final copy presented was agreed to be a true record, J. Sadler signed the document.

4. Annual Governance and Accountability Report 2021

- a) Section 1 Governance Statements were read, agreed and approved. Chair signed.
- b) Section 2 Accounting Statements were not signed due to councillors not having had enough time to fully examine.
POST-MEETING NOTE: An extra ordinary meeting has been called to approve the accounting statements.
- c) Certificate of Exemption completion was read, agreed and approved. Chair signed. J. Janik to ensure AGAR documents are put on HPC web site as necessary.

5. Village Maintenance

- a) NYCC has been asked to quote for the electricity contract

POST-MEETING NOTE: Following receipt of the quote, an extra ordinary meeting was called to determine which supplier would be selected for the energy contract.

- b) Quote of £80 has been received from Huw Forestry for maintenance of Ring Tree. It was debated if further quotes were needed. As the quote was less than £100 it was felt no other quotes were needed and agreed to go ahead and set up the maintenance contract.

POST-MEETING NOTE: Quote was incorrect, £180. To be discussed at July meeting.

- c) The police have been asked to do occasional drives up Stocking Lane to help stop the recent bout of anti-social behaviour.
- d) The parking problem at Bedfords Fold has been resolved.

e) Councillor Collinson asked that the potholes on Betteras Hill Road could be highlighted with highways. It was agreed that Councillor Lupton would take photos to send to J. Janik for forwarding to NYCC. The potholes in Austfield Lane, opposite Bert's Barrow also needed reporting.

6. Finance

a) The Finance Report and reconciliation for May was approved by council and signed by the chair.

COMMUNITY ACC:		NB: £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. £7000 OF THE INCREASED ANNUAL PRECEPT TOTAL IS RINGFENCED TO COVER COSTS ASSOCIATED WITH PLANNING CONSULTANTS; ANY UNUSED RINGFENCED FUNDS WILL BE GIVEN BACK TO RESIDENTS VIA A REDUCTION IN PRECEPT.		
CASHBOOK OPENING BALANCE: 2.4.21	£ 16,102.72			
MAY RECEIPTS	£ 11,213.59			
MAY PAYMENTS	£ 1,079.21			
CASHBOOK CLOSING BALANCE: 24.5.21	£ 26,237.10	BANK STATEMENT BALANCE: 24.5.21	£ 26,541.10	CHQ NO
<i>Difference between Statement and Cashbook:</i>	£ 304.00	YLCA MEMBERSHIP	£ 304.00	796
		TOTAL O/S	£ 304.00	

b) To approve June payments including Clerk's Salary, Footpath Signs, Insurance, Street Light Repairs and Electricity. Extra expenses including a payment to G. Woolley (3 hours @ £10.44 per hour); J. Sadler £8 for sanitising equipment; Shona McWhirter £41.22 for plants and compost to maintain planters around village.

Resolved: June payments approved by council. Cheque book will be signed by signatories as necessary.

	Payee	Details	TOTAL COST	VAT: To Reclaim
799	J.JANIK	MAY SALARY	£ 240.01	
800	WOODCUTTER CREATIONS	FOOTPATH SIGNAGE	£ 290.00	
801	CAME & CO	INSURANCE RENEWAL	£ 706.49	
802	NYCC	STREETLIGHT REPAIRS 2020-2021	£ 302.52	£ 50.42
803	NPOWER	ELECTRICITY APRIL 2020-MARCH	£ 2,096.76	£ 99.85
804	JULIE SADLER	SANITISING EQUIPMENT	£ 8.00	
805	SHONA MCWHIRTER	PLANTING	£ 41.22	
		TOTAL JUNE SPEND	£ 3,685.00	£ 150.27
		TOTAL 2021-22 ANNUAL SPEND	£ 8,990.50	£ 803.42

7. Planning

a) Receive updates re ongoing issues including Waste Water Treatment Works and Hillam Lane. The old treatment works are now gone. Yorkshire Water has no plans for the site – it possibly may be given to the community. J. Janik to remind Yorkshire Water about replanting.

b) To confirm agreed response to resident regarding Pig Unit Application query

The Pig Unit Application was granted, there are still worries over the traffic. J. Janik to let Mrs Thorpe know that the Parish Council did NOT contribute towards cost of report.

c) Planning Applications to review:

- i) 2021/0539/S73 Hill Top Farm Main Street, restrictions to number of vehicles allowed – no more than three (as per application) – Condition to be requested that no additional parking on Hillside or Main Street.
- ii) 2021/0596/TELB. Pole at Greystones Barn should be put onto driveway not on already narrow footpath. Objection to this site.

iii) 2021/0594/HPA. Prospect House Main Street, no observations.

d) Notices of Decision

i) Austfield Farm, granted

ii) The Wickets, authorised

iii) Hillam Lane, Change of Use - refused. (Precis of Judge's decision to be posted on web site) The arrival of an extra van has been reported to SDC.

8. County, District & Parish Councillor Updates

A report from County Councillor Pearson indicates that the Annual Locality Budget Grant is to open again. All Parish Councillors were encouraged to think of any community projects that may benefit.

District Councillor Mackman reported that there are Planning Applications regarding Northfield Lane. Yorkshire Green – substation, this is a matter for Planning Inspectorate (Development Consultation Order) not SDC.

There are also 3 other applications with SDC which Councillor Mackman recommends that the Parish Council should be checking. The PC should be consultees on the planning of the Power Infrastructure. (2021/0633/FULM. 2021/0594/FULM)

Councillor O'Connell - Open Reach Broadband. Update of 19th May. There is a need for 135 households to express an interest in the service for Open Reach to supply the infrastructure for fibre broadband. A total of 91 have signed to date.

Cllr Tuddenham - Joint Burial Committee. The funds that were held by the JBC are now held in trust by Monk Fryston Parish Council. An inspection of the cemetery has highlighted the need to fell 2 trees and prune back several others. Quotes will be sought for the work. The Accountant is due to sign off the Audit.

Chair was asked to thank Thomas Judge, organiser of the Litter Picking as part of the D of E scheme.

Councillor Sadler - Education Foundation. Livestock are being introduced into the field near the old school. The footpath has been defined; fencing is to go up.

9. Neighbourhood Plan Updates

A Neighbourhood Plan has been proposed by Monk Fryston Parish Council, on further discussion this will not proceed.

Councillor Collinson enquired if it was known who owned the footpath from the Old Vicarage to the Church and who was responsible for repairs. Councillor Mitchell said it was believed no one owned the path but it may be possible that the Monk Fryston and Hillam Community Association would do the repairs on the understanding that they were not accepting any legal responsibility for same.

10. Next Meeting

Next meeting to be held Monday, 5th July 2021 at 7:30 in the Community Centre. Covid-19 regulations permitting.

11. Meeting Closed

SIGNED: _____

DATE: _____