

## HILLAM PARISH COUNCIL

CHAIR: Councillor Seph O'Connell  
 CLERK: Mrs Juvina Janik  
 EMAIL: hillampcclerk@gmail.com

**DRAFT MINUTES of HILLAM PARISH COUNCIL MEETING  
 MONDAY 6<sup>TH</sup> NOVEMBER 2023, 7.30pm  
 held at Monk Fryston and Hillam Community Centre**

**2324/11/1 Present and Apologies (Chairperson to confirm quorum)**

Councillors in attendance: Seph O'Connell (Chair), C. Hayburn (VC), J. Collinson, R. Evans, L. Hutchinson, N. Tuddenham and C. Vickers. County Councillor Tim Grogan was also in attendance.

Also in attendance: Juvina Janik (clerk).

**2324/11/2 Declarations of Interest from Councillors**

Cllr Evans has a non-pecuniary interest in item 8ai) as his son is on the waiting list for a place at the establishment.

**2324/11/3 To approve and sign the minutes for Hillam Parish Council Meeting 2<sup>nd</sup> October**

**Resolved:** The document was approved by Council and signed by the Chair.

**2324/11/4 To receive attendee's comments**

County Councillor Grogan:

- Locality Budget application submitted, awaiting outcome.
- Recent complaints in other areas about the Police not attending incidents where cars are parking on the footways – if the car is obstructing the footway and stopping pushchairs, wheelchairs and mobility scooters getting through, forcing them to use the road instead, the complaint needs to be forwarded to Cllr Grogan and the complainant needs to contact 101 insisting it is Obstruction and is endangering other road users.
- Recent spate of Car thefts – be vigilant and make security a priority
- Development in the area – lack of development of infrastructure to support the industrial development and residential development around Sherburn and surrounding areas, PC to make sure its opinion is heard in regards to the current proposals being submitted.

*Councillor Grogan left the meeting at 7.48pm*

**2324/11/5 Village Maintenance**

a) Updates

Cllr Vickers:

- Ring Tree planting has been arranged
- New Bench on Betteras Hill Road has been approved by NYC Highways, but must be fitted by a Highways approved contractor. Oris and Core Groundworks (York) Ltd have confirmed they are approved and PC will compare quotes received to set concrete base.
- Bollards to be placed 3 across Manor Court edge of Green. Confirmed the Time Capsule location will not be disturbed.

Cllr Hutchinson:

- The village entrances have been tidied up and will be planted with winter bedding plants in a couple of weeks.

Cllr Hayburn:

- A resident visited with regards to confrontation with builders undertaking work at Victoria Cottage. It was alleged that planning permission for such work has not been granted. Cllr

Hayburn referred the matter to Selby Planning Enforcement to investigate and the resident called the police with regards to the behaviour encountered by the contractors.

ClIr Tuddenham:

- Councillor Tuddenham is the acting Clerk of the Joint Burial Committee until a new one is appointed.

ClIr Evans:

- Tree Socket and tree suppliers have been organised
- Pine Tree Lane streetlight is now working
- Dyke Clearance has been done but the verges are in a state at Ashfield villas and Betteras Hill Road. **Action:** Clerk to report Highways
- Offer from a Duke of Edinburgh Award student to litter-pick as part of his community work – welcomed and approved
- A website and socials update and a way to communicate to residents and volunteers is much needed – Councillor Evans to work on possible solutions.
- Salt Grit Bins: one unopened bag of white grit salt is available within the green plastic grit bin opposite 'Copper Beech' on Betteras Hill Road. Manor Court complex also checked; black clip lid bin full. Both to be monitored and replenished if necessary, during the forthcoming Winter. Manor Court grit has been transferred to a smaller bin for easier movement and distribution.
- Sponsorship of Church Lights – Clerk meant to put this on the agenda for approval, it will go on December and the details can be approved.

ClIr O'Connell:

- Resident has offered to work pro bono to update the social media content and work to improve engagement from the public – welcomed and approved
- Hillside Close entrance verge – rather than make ambitious plans, it was agreed the area should just be tidied up and cut back for the time being.

### 2324/11/6 Monthly Finance

- a) To approve the finance summary and reconciliations for October 2023. **Resolved:** The reconciliations were approved by Council and signed by the Chair.

COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. <u>INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT</u>		
<b>CASHBOOK OPENING BALANCE: 23.9.23</b>	£ 34,502.75			
OCTOBER RECEIPTS	£ 7,497.50			
OCTOBER PAYMENTS	£ 1,640.76			
<b>CASHBOOK CLOSING BALANCE: 22.9.23</b>	<b>£ 40,359.49</b>	<b>O/S CHEQUES</b>		CHQ NO
		YLCA	£ 25.00	936
<b>RECONCILIATION:</b>		MFHCA	£ 60.00	929
BANK STATEMENT Balance 24.10.23	£ 40,444.49			
<i>LESS O/S CHEQUES</i>	£ 85.00			
<i>ADD O/S RECEIPTS</i>	£ -			
Reconciled Balance:	<b>£ 40,359.49</b>	TOTAL	£ 85.00	

BUSINESS SAVER			
OPENING BALANCE: 23.09.2023	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.10.23
£ 1,239.28	£ -	£ -	£ 1,239.28
BANK STATEMENT: 24.10.23			£ 1,239.28

- b) To approve payments for November 2023. **Resolved:** The payments in Cheque numbers 938-941 were approved. Cheque 942 is to reimburse a Councillor for a leaving gift for I. Mitchell, this should have been paid in September and had been missed by the clerk, it was added on to the list for November payments.

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
938	J. JANIK	OCTOBER SALARY	£ 268.31	
939	SG PARKIN LANDSCAPES	INV. 3157 10/10/203	£ 230.00	
940	J COLLINSON	REIMBURSE WREATH	£ 25.00	
941	MFHCA	QTRLY HALL HIRE INV. 23180	£ 40.00	
942	L HUTCHINSON	REIMBURSE FOR LEAVING GIFT I.M.	£ 50.00	
TOTAL MONTH SPEND			£ 613.31	£ -
TOTAL 2023-24 ANNUAL SPEND			£ 13,369.66	£ 1,037.09

### **2324/11/7 To set the Hillam Parish Council Budget and Precept for 2024-25**

A draft proposal for the budget was discussed, this predicted and set out the standard annual costs that the Precept needed to cover. Although the costs had risen slightly, it was proposed and seconded that the 'Band D' charge should remain the same and that homeowners would not see any rise in the precept by the Parish Council on their Council Tax statement for 2024-25. The Band "D" Equivalent is the statutory method of expressing the cost of Council Tax for any given area if all properties are valued as a proportion of a Band D property.

The Band D Equivalent has not yet been confirmed by the Local Authority, but it was proposed that as long as the number of Band D Equivalents has not dropped significantly, Hillam PC should keep the Band D charge the same for 2024-25 precept demand.

**Resolved:** All in favour. Should the number of Band Equivalents drop significantly, the PC will review the budget and precept demand in December's meeting.

### **2324/11/8 Planning**

a) Applications to review:

i) Amended Plans (x 4 drawings) submitted: ZG2023/0857/FUL | Change of use of part of a building from a farm shop to a children's nursery (Use Class E(f)) and associated works including provision of car parking, a secure play area and external staircase; along with reconfiguration of the adjacent event venue access and car parking areas. | Austfield Farm Austfield Lane. **Resolved:** No observations.

ii) ZG2023/1051/FUL | Partial demolition, conversion and extension of existing livery buildings to form a residential dwelling | Granary Farm Pighill Nook Road. **Resolved:** No observations.

iii) ZG2023/1065/TCA | Application for consent to fell 1No Hollyberry tree (T1), 4No Conifer trees (T2 - T4 & T6), 1No Oleaster tree (T5) and 1No Spruce tree (T7) in the conservation area | Victoria Cottage Chapel Street. **Resolved:** As with all applications like this in a Conservation Area, the

Parish Council would like to see as much foliage remain as possible and would prefer trees not to be felled unless recommended by an Arborist/Tree Specialist.

iv) ZG2023/1067/HPA | Erection of two storey side extension and rebuild of existing single storey rear extension | 6 Ashfield Villas, Hillam Lane. **Resolved:** No Observations

v) ZG2023/1122/COU | Change of use of part of mixed use building (agricultural and equestrian) from agricultural to equestrian, incorporating 7no. additional stables | Hillam Grange, Austfield Lane. **Resolved:** No Observations

b) Notices of decision: ZG2023/0646/HPA - 6 Ashfield Villas - REFUSED

**2324/11/9 To discuss the Solar Farm plans for the area, and consider Hillam Parish Council stance on this and similar development proposals in the area**

It was agreed that the Parish Council would object to such developments as this would lead to over industrialisation of the area and encroachment of the Open Green Space. As there is no application submitted, there is no way of objecting to any speculative Solar Farm plans at the moment. It was suggested that Hillam could look into creating a Village Plan to help safeguard the Open Green Space in the village and limit development. The Selby Local Plan has been submitted to the Secretary of State for approval and the process to create a New Local Plan for North Yorkshire has been started.

**2324/11/10 Items for the next edition of Hillam News**

None.

**2324/11/11 To confirm the date of the next Parish Council meeting**

The next Hillam Parish Council meeting will be held Monday 4<sup>th</sup> December 2023, 7.30pm at Monk Fryston and Hillam Community Centre.

**2324/11/12 Meeting close 21.56**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_