

HILLAM PARISH COUNCIL

CHAIR: Councillor Seph O'Connell
 CLERK: Mrs Juvina Janik
 EMAIL: hillampcclerk@gmail.com

**MINUTES of HILLAM PARISH COUNCIL MEETING
 MONDAY 2nd OCTOBER 2023, 7.30pm
 held at Monk Fryston and Hillam Community Centre**

2324/10/1 Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: Seph O'Connell (Chair), Carly Hayburn (VC), J. Collinson, Rhys Evans (Hillam Lights Committee & for co-option), L. Hutchinson, N. Tuddenham and C. Vickers.

Also in attendance: Phillip Atkinson (resident), , Juvina Janik (clerk).

2324/10/2 Declarations of Interest from Councillors

Cllr Tuddenham declared an interest as a resident who would be affected by the development on agenda item 11. Planning a. ii. and Rhys Evans also declared an interest of the same nature with regards to item 11. Planning a. ii.

Cllrs Hayburn and Hutchinson declared an interest as neighbours of the property in agenda item 11. Planning a. i.

2324/10/3 To Co-opt a member to fill the current vacancy

Resolved: As was discussed last meeting, Rhys Evans was nominated and it was proposed he be co-opted to fill the vacancy. This was seconded and all members were in favour. A Declaration of Acceptance of Office was signed in the meeting, and a North Yorkshire Co-option Form was also completed.

2324/10/4 To approve and sign the minutes for Hillam Parish Council Meeting

Resolved: The document was approved by Council and signed by the Chair.

2324/10/5 To receive attendees comments

Mr Atkinson wanted to address the pre-consultation event held by developers looking to create a Solar Farm on land through Hillam. The event had also been attended by several Parish Councillors. Main concern was traffic during construction and the proposed route through the village. Councillors share this concern and, in addition, have the following objections for any future planning application:

- Green Belt
- Over development and industrialisation in a rural area
- Significantly changes the open space value of the landscape - hedgerows screening the panels will block all aspects of Open Space in the Green Belt area
- This sets a dangerous precedent in the Green Belt area and will housing developers be able to claim other pockets of land in the Green Belt as 'infill'?
- Second phase of construction involved digging to lay underground cables through the village, concerns that this is a separate planning application altogether, why?

2324//6 To receive updates on relevant local issues from Councillors and Clerk

Councillor Vickers:

- No contact from North Yorkshire re Ring Tree electrics or LP29 opposite Pine Tree Lane, residents have raised concerns about its absence. **Action:** Clerk to follow up on LP 29 replacement, Ring Tree electrics and progress of Phase 2 of Streetlights upgrade.

- Wykeham recommendation 16/18 cm circumference 'Red Norway Maple' with strict aftercare regime. Supplied, delivered and planted for £621 + VAT. **Resolved:** Councillors asked if there was any possibility of getting a bigger tree, CV will follow up on this but proposed that if not, the PC should go ahead with the recommendation. This proposal was seconded by Cllr O'Connell and all members were in favour.
- A location has been found half way along Betteras Hill Road which could accommodate a bench, recently requested by residents and that the PC agreed to provide. CIL money held in the PC account can be used towards a bench and CV will look into a donation or sponsorship to cover and remaining amount. **Action:** Clerk to send CV supplier options for bench and contact Highways with regards to permission.

Councillor Evans:

- The Ring Tree Lights Committee have researched this year's decoration and have 2 options, Lumby Garden Centre can provide a 12ft Christmas Tree which will need setting into the ground by 2ft. This can either be a socket in the ground or in a temporary tub above ground level. **Resolved:** All agreed the ground socket should be installed at the Ring Tree and covered each year, rather than temporary tub. It was agreed that Lumby Garden Centre will be asked to carry out the work and also provide the tree this year at a cost of £250 for the tree and £80 for the socket installation. This cost will be covered by the Parish Council in the Locality budget request to County Councillor Grogan.

Councillor Tuddenham

- Joint Burial Committee meeting to be held tomorrow, Tuesday 3rd October. Unfortunately the clerk has resigned.

Councillor Hutchinson – Monk Fryston Education Foundation

- Met 11th September
- Fence is going ahead
- MFEF is looking for suggestions for the land use to benefit U25s in the area and LH has been asked to get PC ideas which included off the cuff ideas MUGA, allotments, car park to accommodate school run. Councillors will forward any ideas to LH in the next month. Profile of the fund needs to be raised so that they receive more varied applicants.

Councillor Hayburn

- Yorkshire Water have confirmed that installing airtight drain covers will avoid the stench through the village. It was also suggested a full flush of the system at Monk Fryston will be scheduled. CH will continue to follow this up to ensure action is taken.
- CH & LH will replant the village entrances in the coming weeks

2324/10/7 Village Maintenance

a) As discussed above in item 6

b) To consider adoption of memorial bench onto PC asset list

Resolved: The PC is not responsible for this bench, therefore to list the item on the PC asset register would not be appropriate.

c) Matters to report

- Betteras Hill Road PROW overgrown and field has been ploughed leaving no path
- Dyke clearance reported to be October – can a date be given by IDB

- iii. New fence at Hillam Lane very close to road
- iv. Footbridge access installed onto Betteras Hill Road at new property North of Brooklands – was it approved plans? Wall built - should this have been Yorkshire Stone as other surrounding properties?
- v. Contractor waste and litter - left at Hillam Hall Lane

Action: Clerk will report the above issues to the relevant authority. RE will broach item v. on next visit

2324/10/8 Finance

- a) The summary was sent via email but the clerk had misplaced a paper copy for the meeting. The bank statement and the summary on-screen were use for the reconciliation. **Resolved:** The reconciliations were approved and the paperwork will be signed at the next meeting.

COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT		
CASHBOOK OPENING BALANCE: 25.8.23	£ 35,811.37			
SEPTEMBER RECEIPTS	£ -			
SEPTEMBER PAYMENTS	£ 1,308.62			
CASHBOOK CLOSING BALANCE: 22.9.23	£ 34,502.75	O/S CHEQUES		CHQ NO
		MFHCA	£ 60.00	929
RECONCILIATION:				
BANK STATEMENT Balance 22.9.23	£ 34,562.75			
LESS O/S CHEQUES	£ 60.00			
ADD O/S RECEIPTS	£ -			
Reconciled Balance:	£ 34,502.75	TOTAL	£ 60.00	

BUSINESS SAVER			
OPENING BALANCE: 25.08.2023	RECEIPTS	PAYMENTS	CLOSING BALANCE: 22.09.23
£ 1,235.97	£ 3.31	£ -	
BANK STATEMENT: 24.08.23			£ 1,239.28

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
932	J. JANIK	SEPTEMBER SALARY	£	
933	HMRC	Q2 TAX	£ 16.20	
934	C VICKERS	REIMBURSE MAINTENANCE COSTS, SEE SHEET/RECEIPTS	£ 1,050.75	
935	SG PARKIN LANDSCAPES	INV. 3143 18/9/23	£ 230.00	
936	YLCA	RISK MANAGEMENT WEBINAR S.OCONNELL	£ 25.00	
937	TP JONES & CO	Invoice No. TPJ/P1540	£ 50.50	£ 8.42
TOTAL MONTH SPEND			£ 1,640.76	£ 8.42
TOTAL 2023-24 ANNUAL SPEND			£ 12,756.35	£ 1,037.09

- b) To approve payments to be made in October 2023

Resolved: The cheque number 934 to Charles Vickers replaces the voided cheque 931 which was written for the incorrect amount last meeting. All payments were checked against invoices and approved.

- c) To confirm balance transfer amount to new account with online access

Resolved: £15k must be moved into the saver to take advantage of the saver rates as they rise. Clerk to arrange. No money is to move into the new account until the update is complete on the old mandate.

2324/10/9 To Confirm adoption of the updated Financial Regulations based on the NALC Model Financial Regulations

Resolved: It was agreed that an overhaul of all Regulations, Standing Orders and Policies is necessary, to streamline the documents and ensure all documents are inclusive and appropriate for current standards.

The Councillors will work on this over the next few months and the documents will then be reviewed each AGM.

2324/10/10 To Confirm adoption of all policies given to Councillors for review, including the LGA Councillor Code of Conduct

Resolved: As with item 9 above, the Councillors will be streamlining the policies to ensure they are in line with current legislation and expectations.

2324/10/11 Planning:

a) Applications to review:

- i) ZG2023/0952/HPA | Erection of a single storey front extension | 1 Lilac Oval | NO OBSERVATIONS
- ii) ZG2023/0888/FULM | Demolition of an existing single property and the residential development of 29no. dwellings with associated landscaping and infrastructure | Land off Main Street | OBJECTIONS – The PC resolved to object for the same reasons an application for development was refused last time and for the same reasons submitted by the Parish Council last time, including:
 - Significant Over-development of a DSV
 - Increased vehicular movements at Water Lane junction
 - Lack of village amenities
 - Proposed felling of established feature Poplars
 - Infrastructure is already failing, as admitted by Yorkshire Water

Action: Clerk to draft the response objection and circulate to councillors. Facebook post to go out to remind residents the application is in and the deadline is approaching.

b) Notices of decision

- i. ZG2023/0646/HPA | Extension | 6 Ashfield Villas – REFUSED

2324/10/12 Remembrance Day in Hillam

Resolved: Clerk to ask Mrs Sadler if the usual decoration would be installed. Councillor Collinson will attend the service at St. Wilfrid's with a wreath which has been ordered.

2324/10/13 Items for the next edition of Hillam News

New Councillor, introduce all councillors, Planning Application off Main Street.

2324/10/14 To confirm the date of the next meetings to be organised by the Parish Council

The next Hillam Parish Council meeting will be held Monday 6th November 2023.

2324/10/15 Meeting close 21.55

Signed: _____ Date: _____