

CHAIR: Councillor Seph O'Connell

CLERK: Mrs Juvina Janik

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**DRAFT MINUTES of HILLAM PARISH COUNCIL ORDINARY MEETING  
Monday 3 JUNE 2024, 7pm  
held at Monk Fryston and Hillam Community Centre**

**2425/6/1. Present and Apologies (Chairperson to confirm quorum)**

Councillors in attendance: S. O'Connell, C. Hayburn-Hayhut (Vice Chair), P. Atkinson, R. Evans, L Hutchinson-Hayhut and N.Tuddenham. Also in attendance: J. Janik (Clerk)

**2425/6/2. Declarations of Interest from Councillors**

None declared.

**2425/6/3. To approve and sign the minutes for the meetings 13 May 2024**

**Resolved:** The minutes for the AGM and the PC meeting were approved by Council and signed by the Chair.

**2425/6/4. To acknowledge receipt of the Joint Burial Committee Minutes 22 April 2024**

**Resolved:** Confirmed.

**2425/6/5. To receive updates from County Councillor**

None

**2425/6/6 Annual Governance and Accountability Report 2023-24**

- a) To Approve and sign AGAR Section 2: Accounting Statements

**Resolved:** in conjunction with the Payments and Receipts Account document, the Accounting Statements were presented to, and accepted by, Council.

- b) To confirm and sign AGAR Exemption Form 2023-24

**Resolved:** With evidence from the Accounting Statements, it was confirmed the council was Exempt and the Exemption Form was signed.

**2425/6/7 To discuss Speed Survey results and subsequent actions**

Some serious concerns were identified in the results. 60% of traffic is breaking the speed limit on Chapel Street and Hillam Lane, this evidence has been submitted to the Police and we await follow up. Cllr Atkinson proposed a site meeting with Darren Griffiths from NY Highways to discuss the possible deterrents that can be put in place. This was seconded by Cllr Evans. **Resolved:** All in favour.

**2425/6/8 Village Maintenance**

- a) Receive updates on ongoing matters:

Cllr RE – no response from Gigaclear after several attempt over the last couple of months

Cllr CH – no updates on ASB on Stocking Lane

Cllr SO – D-Day displays complete. Excellent feedback from residents

Cllr PA – after receipt of both positive and negative feedback on the No Mow May trial, PA and RE confirmed they had no concerns with regards to the long verges adversely affecting Austfield Lane as suggested. It was agreed some areas are not suitable for this initiative and this will be reviewed. Next verge cut is due now everywhere other than Betteras Hill Road which will be continually monitored. It had been noted there were less spaces to step off the road on BHR, however the impact of this was not felt to be enough to halt the trial. Monitoring will continue.

P. Austwick was invited to speak at this point. Ms Austwick is concerned the verges are not being cut on Hillam Lane. The uncut verge from the village to her house leaves no space to step off the road when cars come and safety is a concern to her on the NSL road. It was explained that a cut is due and that the contractor will cut all the usual places now that No Mow May is complete.

CLlr LH – proposed to source a contractor to carry out 2 hours per week of regular weeding of kerbs/paths, watering of flower beds, litter picking and similar jobs. Seconded by SO. **Resolved:** All in favour.

CLlr RE – to oil posts and NOT attach reflectors for the time being. Gate at Tom Lane has failed.

CLlr CH – Dog waste bins not yet done, will chase this week.

b) To discuss proposal of Information/Heritage boards

Following an approach by local community groups, a project to install a Heritage Trail spanning several areas is now being considered. In the very early stages and content is like to focus on Footpath accessibility and local history. **Action:** SO to attend the next project meeting.

c) Matters to report:

CLlr NT - a new clerk has been appointed for the JBC. Precept invoices have been sent out. Internal auditor is conducting his review.

CLlr RE – Chapel St parking is becoming a contentious issue between residents, police reports are not yielding any visible results however, the report statistics are what counts in the long term if action is to be taken. County Councillor Grogan is to be informed and residents can contact him directly too as well as report to 101.

**2425/6/9 Planning:**

a) Applications to review:

i) ZG202/0540/TELB notification acknowledged

b) Notices of Decision:

i) ZG2024/0270/HPA GRANTED

**2425/6/10. Finance**

a) To approve the finance summaries and bank reconciliations for both Barclays and Virgin Money for May 2024. **Resolved:** The reconciliations were explained, compared against the Bank Statement by Council and approved. Signed by the Chair.

BARCLAYS COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. <b>INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT</b>		VIRGIN MONEY ONLINE	
CASHBOOK OPENING BALANCE: 25.4.24	£ 17,561.35			CASHBOOK OPENING BALANCE: 1.5.24	£ 18,561.24
MAY RECEIPTS	£ 7,600.00			MAY RECEIPTS	£ -
MAY PAYMENTS	£ 299.11			MAY PAYMENTS	£ 1,120.80
CASHBOOK CLOSING BALANCE: 24.5.24	£ 24,862.24	O/S CHEQUES	CHQ NO	CASHBOOK CLOSING BALANCE: 31.5.24	£ 17,440.44
		O/S CHEQUES WRITTEN BACK IN			
<b>RECONCILIATION:</b>				<b>RECONCILIATION:</b>	
BANK STATEMENT Balance 24.5.24	£ 24,862.24			BANK STATEMENT Balance 31.5.24	£ 18,561.24
LESS O/S CHEQUES	£ -			LESS O/S PAYMENTS	£ 1,120.80
ADD O/S RECEIPTS	£ -			ADD O/S RECEIPTS	£ -
Reconciled Balance:	£ 24,862.24	TOTAL	£ -	Reconciled Balance:	£ 17,440.44
				AJ GALLAGHER	£ 912.89
				THE SIGN SHED	£ 129.95
				L. HUTCHINSON	£ 77.96
				TOTAL	£ 1,120.80

BARCLAYS BUSINESS SAVER			
OPENING BALANCE: 22.4.2024	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.5.24
£ 1,248.24	£ -	£ -	£ 1,248.24
BANK STATEMENT: 24.5.24			£ 1,248.24

- b) To approve payments to be paid in June. **Resolved:** The payments were checked against the invoices and approved. An additional payment of £25 to reimburse RE for framing Cllr Collinson's painting was also approved with the receipt going in the records.

CHEQUE BARCLAYS				
CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
964	J.JANIK	MAY SALARY	£	£ -
		TOTAL CHEQUE PAYMENTS	£ 298.91	£ -
ONLINE VIRGIN MONEY				
V017	MONK FRYSTON, HILLAM AND BURTON SALMON JOINT BURIAL COMMITTEE	PRECEPT 2023-24	£ 1,265.73	£ -
V018	MONK FRYSTON, HILLAM AND BURTON SALMON JOINT BURIAL COMMITTEE	PRECEPT 2024-25	£ 1,266.06	£ -
V019	SG PARKIN	INV 3254 APRIL GRASS CUT	£ 240.00	£ -
		TOTAL ONLINE SPEND	£ 2,771.79	£ -
TOTALS AGAINST BUDGET				
TOTAL MONTH SPEND (NOT INCLUDING ANY TRANSFER)			£ 3,070.70	£ -
TOTAL 2024-25 ANNUAL SPEND			£ 6,804.52	£ 297.09

**2425/6/11 To confirm the date and time of the next PC meeting**

**Resolved:** Monday 1<sup>st</sup> July, 7pm. There will be no August meeting.

**2425/6/12 Items for Hillam News**

Article as agreed last month have been submitted. VE day celebrations for next year. Vacancy.

**2425/6/13 Items for the next PC agenda**

Nothing in additional to those already noted

**2425/6/14 Meeting close 8.30pm**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_