

**HILLAM PARISH COUNCIL**

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**CHAIR: Councillor Seph O'Connell**

CLERK: Mrs Juvina Janik

43 Chapel Street, Hambleton, Selby YO8 9JG

EMAIL: hillampcclerk@gmail.com

**DRAFT MINUTES of HILLAM PARISH COUNCIL ORDINARY MEETING  
Monday 7<sup>th</sup> October 2024, 7pm  
held at Monk Fryston and Hillam Community Centre****2425/10/1. Present and Apologies (Chairperson to confirm quorum)**

Councillors in attendance: S. O'Connell, C. Hayburn-Hayhut (Vice Chair), P. Atkinson, R. Evans, L. Hutchinson-Hayhut. Also in attendance: J. Janik (Clerk), Mr and Mrs Pickering (residents)

Apologies received from Councillor Tuddenham.

**2425/10/2. Declarations of Interest from Councillors**

None declared.

**2425/10/3. To approve and sign the minutes for the meeting 2<sup>nd</sup> September**

**Resolved:** The minutes for the PC meeting were approved by Council and signed by the Chair.

**2425/10/4. To receive updates from PC Dion Wood**

Further frustrations with the lack of any acknowledgment from PC Wood of our requests and concerns. No community engagement. Crimestoppers is how Councillors are reporting issues. **Action:** Continue to engage PC Wood and simultaneously look for alternative contacts within the police that may prove more fruitful.

**2425/10/5. To receive updates from County Councillor Grogan**

Not in attendance today.

**2425/10/6 To receive attendees comments**

Mr and Mrs Pickering are new to the village and are keen to get involved with community life, volunteering and village maintenance; an offer the Councillors welcome and accept. **Action JJ:** Clerk to share contact details with regards to maintaining the flower beds.

**2425/10/7 To agree selected contractor for the VAS project and approve the contract**

PA update: Posts installation has been delayed due to Highways contractors having concerns about the risk of install work interfering with overhead cables. Ongoing query. Andrew Purcell will be taking over lead in Darren Griffiths absence. **Resolved:** Assuming quote remains the same, All In Favour of Swarco contractor proposal, mainly due to the online training offered and better value for money. **Action RE:** To pick up managing this project whilst PA unavailable.

**2425/10/8 To receive update on path clearance requested and review the required hours of maintenance needed in the village**

CH: Bungalow path cut back as requested, but KW now AWOL. Betteras Hill to Hillam Lane path hedges cut right back at Betteras hill end, large machinery – assumed NYC. Lots of undergrowth to be cleared. **Action CH:** Continue to follow up contact with KW, and if unsuccessful engage with new contact to carry out undergrowth clearance.

**2425/10/9 Village Maintenance**

- a) Ring Tree Lights: RE. Lights committee proposal is for less trees at height and more grand trees at the village entrances; a socket to be fitted at the four village entrances to enable a more substantial tree to be installed for the festive season; and a request to Hillam PC to contribute to the cost of the larger trees. **Resolved:** A PC budget was shared with RE to enable negotiations to start and for research into trees to be done. **Action RE:** To progress Lights Committee 2024 plan and present the tree costs at next PC meeting.
- b) Streetlights upgrade: JJ. Following on from last month and the stop to Phase 2 as was originally planned. JJ has informed NYC of the stop.
- The full column replacement for LP21 opposite Ashfield Villas was authorised.
  - LP6,12 and 24 are up and running.
  - LP 18 and LP25 (new bracket lanterns installed), were part of the original phase 2 work that has already been carried out, so these are awaiting NPG connection.
  - Removal of old assets now defunct has been ordered, inc LP10 at Dower House
- RE: Hillam Hall longterm issues x 2 reported
- c) Receive updates on ongoing matters:  
CH: Dog bins and signs cleaned  
SO: Remembrance Day display **Action SO**
- d) Matters to report:
- Tree overgrowth in Hillam Hall Close **Action JJ:** Report to Highways for maintenance
  - Stone entrances need re-pointing at Lumby Hill and Chapel St. entrances **Action RE:** organise maintenance
  - Flower beds need replanting **Action JJ:** To determine last year's spend in order to set budget. **Action CH & LH:** purchase and plant up, liaise with Mrs Pickering re volunteering.
  - VE day 8<sup>th</sup> May – plan display, may influence planting colours of flowers beds
  - SO: Solar Farms – inc Light Valley – MF and Hillam 'Awareness Group' set up to monitor developments of projects of this nature around the local area; will explore funding opportunities in the event that development is not refused. PC still has serious concerns about over-industrialisation of the area and in the case of Austfield Lane Solar Farm application, the lack of any reference to the future planning application for the connection to the grid which will cause extensive upheaval in the village for a significant amount of time, but will be crucial to the development. Zoom link shared for Light Valley presentation. December meeting planned for Awareness Group.

**2425/10/10 Planning:**

- a) Applications to review:
- i) ZG2024/0869/HPA | **Resolved:** Object. Historic standing of building, proposal changes the façade of the building. Materials specified are not sympathetic to the surrounding area, which is a Conservation Area. PC to state a case to protect the central village focal point from fundamental changes.
- b) Notices of Decision:
- i) ZG2024/0551/HPA | Erection of a single storey extension | Austin farm | GRANTED

**2425/10/11 Finance**

- a) To approve the finance summaries and bank reconciliations for both Barclays and Virgin Money for September 2024. **Resolved:** The reconciliations were explained showing the £9000 transfer to the Virgin Money Account, compared against the Bank Statements and approved. Signed by the Chair.

SEPTEMBER 2024		BARCLAYS COMMUNITY ACC:		VIRGIN MONEY ONLINE	
		NB: AT YEAR START £862.09 IS ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. <b>INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY</b>			
CASHBOOK OPENING BALANCE: 24.8.24	£ 24,563.33			CASHBOOK OPENING BALANCE: 1.9.24	£ 175.15
SEPTEMBER RECEIPTS	£ -			SEPTEMBER RECEIPTS	£ 9,000.00
SEPTEMBER PAYMENTS	£ 9,000.00			SEPTEMBER PAYMENTS	£ 973.91
CASHBOOK CLOSING BALANCE: 24.9.24	£ 15,563.33	O/S CHEQUES	CHQ NO	CASHBOOK CLOSING BALANCE: 30.9.24	£ 8,201.24
		NONE			
RECONCILIATION:				RECONCILIATION:	
BANK STATEMENT Balance 24.9.24	£ 15,563.33			BANK STATEMENT Balance 30.9.24	£ 8,201.24
LESS O/S CHEQUES	£ -			LESS O/S PAYMENTS	£ -
ADD O/S RECEIPTS	£ -			ADD O/S RECEIPTS	£ -
Reconciled Balance:	£ 15,563.33	TOTAL	£ -	Reconciled Balance:	£ 8,201.24
				TOTAL	£ -

BARCLAYS BUSINESS SAVER			
OPENING BALANCE: 24.8.2024	RECEIPTS	PAYMENTS	CLOSING BALANCE: 27.9.24
£ 1,252.91	£ 4.69	£ -	£ 1,257.60
BANK STATEMENT: 27.9.24			£ 1,257.60

b) To approve payments to be paid in OCTOBER. **Resolved:** The payments were checked against the invoices and approved.

PAYMENTS ONLINE MADE FROM VIRGIN MONEY			
NO.	Payee	Details	
	JUVINA JANIK	SEPTEMBER SALARY	£
	HMRC	Q2 TAX	£ 2.40
	TP JONES & CO LLP	PAYROLL ADMIN Q2	£ 50.50 £ 8.42
		TOTAL ONLINE SPEND	£ 351.81 £ 8.42
<b>TOTALS AGAINST 2024 BUDGET</b>			
TOTAL MONTH SPEND (NOT INCLUDING ANY TRANSFER)			£ 351.81 £ 8.42
TOTAL 2024-25 ANNUAL SPEND			£ 22,623.74 £ 2,371.01

c) Spending Review and draft budget

**Action JJ:** Distribute the 2024-25 budget for suggested amendments to be made

At this point Mr and Mrs Pickering left the meeting, as did Councillors LH and CH

**2425/10/12 Items for the next PC agenda**

Awareness/Funding Group update // Hillam News support // Budget // KW maintenance update // discuss nominated Planning Committee/Discussion group// Discuss fixed term for roles

**2425/10/13 Items for Social Media or Hillam News**

None at this time

**2425/10/14 To confirm the date and time of the next PC meeting**

**Resolved:** Monday 4<sup>th</sup> November, 7pm at Monk Fryston and Hillam Community Centre

**2425/10/15 Meeting close 8.57pm**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_