

CHAIR: Councillor Seph O'Connell
CLERK: Mrs Juvina Janik
43 Chapel Street, Hambleton, Selby YO8 9JG
EMAIL: hillampcclerk@gmail.com

**MINUTES of HILLAM PARISH COUNCIL MEETING
TUESDAY 2 MAY 2023, 7.30pm
held at Monk Fryston and Hillam Community Centre**

Meeting commenced 7.40pm following the AGM

2324/5/1 Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: Councillors O'Connell (Chair), Collinson, Hayburn, Hutchinson, Tuddenham and Vickers. Also in attendance: Juvina Janik (Clerk)

2324/5/2 Declarations of Interest from Councillors

None declared.

2324/5/3 To approve and sign the minutes for Hillam Parish Council Meeting Tuesday 11 April 2023

Resolved: The final minutes were agreed as a true record by those who were in attendance; the document was approved by Council and signed by the chairman.

2324/5/4 To receive updates on ongoing local issues

Councillor Tuddenham:

- New tap installed
- 2 upcoming burials

Councillor Hutchinson:

- Flower beds planted up temporarily until new summer flower stock is available
- Additional Bunting for the village has been purchased following agreement it looked sparse for the Coronation
- Defibrillator checks query – clerk confirmed Mrs Cockayne checks the defibrillator regularly, updating WebNos central system and reorders supplies as necessary

Councillor Vickers:

- Quotes requested for the additional signs to 'Sports Clubs'
- Broken stile now repaired using reclaimed post
- 'Hillam' village sign (Lumby Hill) to be refurbished
- Ring Tree grass – Parkins have levelled and reseeded, temporary barrier up
- Bollards agreed to go on 2 corners to deter vehicles from riding up the kerb

Clerk:

- Thanks and appreciation received from Honorary Alderman John Mackman for his leaving gift, has offered his help with future matters if the PC ever needs it.

- Anonymous email re Dogs off lead around village – reminder in next Hillam news to be considerate of others if walking dogs and raise awareness to encourage drivers to slow down through the village

2324/5/5 Finance

- a) To approve the financial reconciliations for April 2023

COMMUNITY ACC:		NB: £984.49 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING.		
CASHBOOK OPENING BALANCE: 25.3.23	£ 38,120.84			
APRIL RECEIPTS	£ -			
APRIL PAYMENTS	£ 2,341.37			
CASHBOOK CLOSING BALANCE: 24.4.23	£ 35,779.47	O/S CHEQUES		CHQ NO
		NONE		
RECONCILIATION:				
BANK STATEMENT Balance 24.4.23	£ 35,779.47			
<i>LESS O/S CHEQUES</i>	£ -			
<i>ADD O/S RECEIPTS</i>	£ -			
Reconciled Balance:	£ 35,779.47	TOTAL	£ -	

BUSINESS SAVER:

OPENING BALANCE: 25.3.2023	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.04.23
£ 1,233.40	£ -	£ -	£ 1,233.40
BANK STATEMENT: 24.04.23			£ 1,233.40

The cashbook was checked against the statements and approved. **Resolved:** The Chairman signed the documents to accept the reconciliations.

- b) To review and approve the Annual Governance Statements 2022/23 (Section 1) AGAR 2022/23

The AGAR Section 1 had been distributed in advance of the meeting for Councillors to review.

Resolved: The completed answers in the document were agreed by the Council and it was signed by the Chairman and the Responsible Financial Officer.

- c) To confirm payments to be made in May 2023

Added to the original list, is the reimbursement of the additional bunting for the village as mentioned in 2323/5/4. **Resolved:** All payments were checked against the invoice and approved.

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
913	J. JANIK	APRIL SALARY	£ 268.31	
914	C. HUTCHINSON	REIMBURSE BUNTING	£ 89.97	
TOTAL MONTH SPEND			£ 358.28	£ -
TOTAL 2022-23 ANNUAL SPEND			£ 2,699.65	£ 8.42

2324/5/6 Village Maintenancea) To discuss the Street Light Maintenance Plan

Following the walk around with Nick Wilson from NYC (Footway and Parish Lighting) one lantern was identified as in need of urgent attention as it was in a dangerous condition. This was authorised immediately (SO/CV/NT) and will cost approximately £800. Two further concrete column were identified as having cracks and it was recommended they be replaced as soon as possible. This was also authorised immediately (SO/CV/NT).

A breakdown of the costs of upgrading individual lights had been distributed and discussions about the best way to progress the program were had. It was proposed by Cllr Hutchinson that Phase 2 of the Streetlight Maintenance program should focus on upgrading the Square, as the main focal point of the village, and Main Street, as the main access, where necessary. This was seconded by Cllr O'Connell. This proposal involves the replacement of 4 concrete columns (in addition to the 2 columns already authorised on Main Street for safety reasons). This cost can be covered by the money ring-fenced for this purpose, additional improvements will need to be funded by grants.

Resolved: All in Favour.

b) To receive updates where necessary

Coronation Discs and Bunting are now in place for the Bank Holiday weekend – SO/CH/LH

Other updates as mentioned in 2324/5/4

c) Matters to report

- Several lamp posts overgrown by foliage, as identified on the street lights walk round – clerk to report to Highways
- Water pump display – CV
- Bus Shelter timetable is damaged and needs replacing – Clerk to report to Highways
- Dog bins need a clean on the exterior (Tom Lane) – CV
- Speed limit on Betteras Hill Road – SO to look at possibility of applying to have this changed

2324/5/7 Planning:a) Applications to review:

- i. [2023/0263/HPA](#) | Alterations to the appearance of the external elevations | Summerhill Main Street. **Resolved:** No observations

b) Notices of Decision: None**2324/5/8 To confirm the date of the next Hillam Parish Council meeting**

Resolved: Monday 5th June

2324/5/9 Meeting close 21.00

Signed: _____ Date: _____