

CHAIR: Councillor Seph O'Connell

CLERK: Mrs Juvina Janik

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MINUTES of HILLAM PARISH COUNCIL MEETING
Monday 5th February 2024, 7.30pm
held at Monk Fryston and Hillam Community Centre

2324/2/1. Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: S. O'Connell, C. Hayhut (Vice Chair), P. Atkinson (to be co-opted), R. Evans, L. Hayhut and N. Tuddenham

Apologies received from Councillor Collinson.

Also in attendance: J. Janik (Clerk) and one resident.

2324/2/2. Declarations of Interest from Councillors

None declared.

2324/2/3. To co-opt a new Councillor

Philip Atkinson was nominated by Cllr O'Connell, seconded by L. Hayburn. Mr Atkinson accepted the nomination. **Resolved:** All in favour. Councillor Atkinson completed the necessary paperwork and will complete the Declaration of Interests form which the clerk will send to Democratic Services.

2324/2/4. To approve and sign the minutes for Hillam Parish Council Meeting 8th January 2024

Resolved: The final minutes were approved by Council and signed by the Chair.

2324/2/5. To receive updates on relevant local issues from County Councillor and Parish Councillors**Councillor Tuddenham:**

- Cllr Tuddenham is still acting clerk, there have been a few applications for the position which are being processed.
- Next Joint Burial Committee meeting: 20th February.

Councillor Evans:

- Good attendance and engagement at the Public Forum, including Monk Fryston PC representatives. Residents thanked the PC for their efforts.
- **Action Clerk:** Set up website link to the minutes of the forum
- Gigaclear – still no confirmation that civils are complete // residents invited to attend the coffee morning 13/02 in Brayton due to the Community Centre not being available. **Action RE:** Attend coffee morning and report back at next meeting
- OpenReach Comms (later identified as Northern Power Grid asset) pole damaged at Water Lane/Old Vicarage Lane – **Action RE:** Contact BT/NPG direct re damaged asset.
- Streetlights Out – LP17, LP18 (both outside newbuilds on BHR triangle), LP29 (opp Pine Tree Lane). **Action Councillors:** to check on an evening for further problems. **Action Clerk:** report online and follow up with Area 7.
- Is Traffic monitoring on Chapel St a possibility?
- Hillam Lane (at Rose Lea Close) – Road surface condition deterioration. **Action Clerk:** Report to Area 7
- Ring Tree Bollards – Cllrs explained why they were only on one side. RE suggested reflectives. **Action CH & LH:** Find suitable reflective to go on the bollards

- Main Street Housing development application – Some TPOs have been issued on trees on the site, some redesign will be required. See Tree Conservation Officer report and Ecology report on NY Planning Portal.
- Resident whom was parking on blind corner near ring tree spoken to, wasn't aware of the hazard and was apologetic. Other parking issues remain.

Councillor Atkinson:

- Concrete plinth is in – awaiting bench and installation – CV was co-ordinating
- Grass Cutting – concerned the grass cutting is too frequent. Cllrs explained it is a fine balance as last year there were complaints it was not cut enough. A review will be organised during this year.

Councillor L Hayburn:

- Verges on Betteras Hill Road – chewed up verges look a mess due to vehicles associated with building work at a property on there (not new builds) **Action Clerk:** Inform Highways and Planning Enforcement

Councillor O' Connell

- Bridleway Sign at Duncemire Lane – damaged again, leaning. **Action Clerk:** Contact NY Paths
- Wooden Gate at Tom Lane/Hillam Hall Lane: owner identified **Action SO:** Discuss repair/replacement to make safe with owner.

Clerk:

- 90th Birthday surprise gift for Jean **Action LH & RE:** Liaise to arrange gift, card and flowers

2324/2/6. To receive comments from attendees

Concerns re unsafe parking on Chapel Street and around Ring Tree

Resident advised to contact the Police. Council will contact County Councillor Grogan who has asked to be told about these instances. **Action SO:** Public notice on Facebook. **Action Clerk:** Include notice in Hillam News and on Website. Contact County Councillor.

2324/2/7 To discuss future projects in the village

Improving Communication Strategy, Hillam in Bloom, Incredible Edible, Develop Quarry, Village Competitions/Events, Accessible Footpaths, History Trails, Neighbourhood Watch, Wildflower verges etc, Pond, Road Safety, Remembrance Statue.

Action SO: Create shared document for Councillors to vote on order of priority

2324/2/8 To consider the redevelopment of the Parish Council website

Current Domain and Hosting contract renewed for 2 years. Benefits of .gov.uk domain discussed.

Improvements discussed. **Action RE:** Collect 3 quotes for .gov.uk domain set up with emails and new website with hosting.

2324/2/9 Village Maintenance

- a) Updates - Covered in Item 5
- b) Matters to report – Covered in Item 5

Item 11 brought forward at this point.

2324/2/11 Planning:

- a) Applications
 - i. ZG2023/1336/HEU | Prior approval for increased room ridge height extending up to 7.85 metres (measured externally from ground level to the highest part of the roof) | Talania Hillam Common Lane **Resolved:** Same comments as last application submitted for this build
 - ii. ZG2024/0001/TELB | Installation of 1 x 7m wooden pole (5.4 above ground) (Openreach ref: CRX945MY) | HPF Agricultural Services & Livestock Hillam Common Ln

iii. ZG2024/0083/HEN | House extension notification for a single storey rear extension extending 8 metres to rear, 2.97 metres to ridge and 2.97 metres to eaves | Talania Hillam Common Lane

Resolved: As in i.

iv. ZG2024/0078/HPA | Erection of single storey side and rear extension | 6 Ashfield Villas Hillam Lane **Resolved:** No observations.

ACTION CLERK: Submit comments to NY where appropriate.

b) Notices of Decision:

i. ZG2023/1317/HEN Talania, Hillam Common Lane: Application failed to meet criteria for 'Permitted Development'

2324/2/12. Items for the next Hillam News:

- Joint Burial Committee Clerk Vacancy // Speeding // inconsiderate parking // Solar Farm meeting info/update // New Councillor intro // contacts and graphic as basic entry // PC contacts and Social media handles.

ACTION CLERK: Submit copy to Hillam News

2324/2/13. A.O.B. None.

2324/2/14. To confirm the date of the next ordinary Parish Council meeting

Resolved: Next meeting will be held Monday 4th March 2024, 7.30pm at MFHCC

2324/2/10. Monthly Finance

a) To approve the finance summary and bank reconciliations for January 2024. **Resolved:** The reconciliation was approved against the Bank Statement by Council and signed by the Chair.

COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT		
CASHBOOK OPENING BALANCE: 23.12.23	£ 41,463.69			
JANUARY RECEIPTS	£ -			
JANUARY PAYMENTS	£ 502.03			
CASHBOOK CLOSING BALANCE: 24.1.24	£ 40,961.66	O/S CHEQUES		CHQ NO
		MFHCA	£ 60.00	929
RECONCILIATION:		MFHCA	£ 40.00	941
BANK STATEMENT Balance 24.1.24	£ 41,061.66			
LESS O/S CHEQUES	£ 100.00			
ADD O/S RECEIPTS	£ -			
Reconciled Balance:	£ 40,961.66	TOTAL	£ 100.00	

BUSINESS SAVER			
OPENING BALANCE: 23.12.2023	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.1.24
£ 1,243.59		£ -	£ 1,243.59
BANK STATEMENT: 24.1.24			£ 1,243.59

b) To approve payments to be paid in February. **Resolved:** A cheque for £2000 will be written for depositing into the Virgin Account, from which online payments will be made to MFHCC and Core Groundworks, and any written cheques for these payments will be voided.

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
952	J.JANIK	JANUARY SALARY	£ 289.11	£ -
953	MFHCC	HALL HIRE INV.	£ 60.00	
954	J.JANIK	WIX 2 YR DOMAIN	£ 21.00	
955	J.JANIK	WIX 2YR HOSTING RENEWAL	£ 155.18	
956	CORE GROUNDWORKS (YORK)LTD	BOLLARD INSTALL	£ 397.56	£ 66.26
957 & 958	CORE GROUNDWORKS (YORK)LTD	CONCRETE SLAB FOR BENCH	£ 799.80	£ 133.30
TOTAL MONTH SPEND			£ 1,722.65	£ 199.56
TOTAL 2023-24 ANNUAL SPEND			£ 17,176.85	£ 1,476.45

2324/2/15. Meeting close 22.23

Signed: _____ Date: _____