

CHAIR: Councillor Seph O'Connell

CLERK: Mrs Juvina Janik

43 Chapel Street, Hambleton, Selby YO8 9JG

EMAIL: hillampcclerk@gmail.com

DRAFT MINUTES of HILLAM PARISH COUNCIL ORDINARY MEETING**Monday 1 JULY 2024, 7pm****held at Monk Fryston and Hillam Community Centre****2425/7/1. Present and Apologies (Chairperson to confirm quorum)**

Councillors in attendance: S. O'Connell, C. Hayburn-Hayhut (Vice Chair), P. Atkinson and R. Evans. County Councillor Tim Grogan from 7.30pm. Also in attendance: J. Janik (Clerk), and residents Angela Fisher and Sarah Burton. Apologies: received and accepted from Cllrs L Hutchinson-Hayhut and N.Tuddenham

2425/7/2. Declarations of Interest from Councillors

RE declared his acquaintance with the applicant of item 7aii.

2425/7/3. To approve and sign the minutes for the meeting 3rd June 2024

Resolved: The minutes for the PC meeting were approved by Council and signed by the Chair.

2425/7/4. To receive updates from County Councillor

Deferred until TG arrival

2425/7/5 Traffic problems in Hillam

- a) Receive summary of meeting with Highways representative

PA: Taking into consideration the survey data and the site assessment, Darren Griffiths (Highways) identified 2 locations suitable for Vehicle Activated Signs (VAS). With no suitable lamp posts available, new posts will need to be installed and the VAS will need to be a solar powered unit. It was suggested the sign could face either direction on either post at any one time, to target a wider range of traffic. Following a Police assessment of the data, it was accepted that traffic was speeding through Hillam and police suggested that Lumby Hill could have a motorbike speed camera if a resident would offer use of their land to park on. However, the areas identified for occurrences of speeding are Chapel Street and Hillam Lane. A resident in each of these locations have offered land. At this point SB and TG arrived and joined in the discussions.

Action TG: To inform police of the sites offered which tie in with the speeding occurrences.

- b) To approve an action based on the aforementioned meeting with regards to installing VAS and consider and finalise an appropriate budget for the project.

Proposed by PA to install two poles, two solar panels and purchase one sign, which can be mounted facing one of four directions at any one time at the locations identified as suitable by DG. The expected cost of this will be £5k for the sign, plus associated costs of poles and labour and partial funding (£2k) is to be sought from the Locality Budget. Seconded by RE. **Resolved:** All in favour.

Action PA: Seek quotes for the appropriate unit to enable funding forms to be completed. **Action**

JJ: Complete locality budget form once costs have been assessed.

- c) To discuss the stance Hillam PC will take on dangerous parking in the village, consider the options for tackling the problem and finalise a course of action to follow up on the chosen option.

PA: Gary Lumb (Highways) has explained the procedure for implementing a Traffic Regulation Order for Double Yellow Lines or Single White Line. The first stage is for an engineer to assess the

situation and put forward recommendations and the process includes public consultation on the matter. The process has been started and will be lengthy.

SO: Data for collision/near miss reports in Hillam have been requested via FOI to help build an evidence base. **Action TG:** To request same data via Highways/Police.

RE: Short to mid term actions should include communicating the issues to the community via socials, Hillam News and Face to Face. **Action RE & SO:** Begin face to face communication and continue with social media communication.

PA: "SLOW" painted on road Chapel Street, need maintenance. **Action Clerk:** To report the maintenance required

Return to 2425/7/4. To receive updates from County Councillor

- Traveller site on A63 at A1 junction – still inhabited, contravening previous conditions set by Planning Inspectorate. Planning enforcement are following up prosecution of the individuals involved.
- Application on Main Street Hillam for 29 houses is on "hold".

2425/7/6 Village Maintenance

a) Receive updates on ongoing matters:

RE: Ring Tree posts oiled, contractor to carry out grass treatment, bench to be restrained by CV in summer, specialist pruning to be sought. **Action RE:** Seek quotes from specialists to advise and carry out pruning to the tree. Gigaclear not live before Q1 2025, likely new mast at Kellington to be installed which will serve Hillam.

CH: KW Garden Maintenance has carried out weeding/tidying over past 3 weeks – before and after photos received. Invoices being received weekly.

CH update from LH/MFEF: Meeting at the end of July with the Allotment Association.

b) PA: Verges are being cut in sections, possibly due to the length of the grass and the time it is taking to complete each part. Some residents on BHR cutting sections to allow an area for pedestrians to step off the road. BHR to be cut right back to the hedge. **Assessment:** Blanket ban on cutting is not suitable, a managed approach will be devised.

RE: Query over Lilac Oval section being cut/not. **Action Clerk:** To confirm with contractor which section is to be cut.

c) Matters to report:

- Various Street Lights out: CH reported all via online portal.
- Enforcement re wooden fence built on verge around field on Hillam Lane: Clerk to follow up with Highways.

2425/7/7 Planning:

a) Applications to review:

- [ZG2024/0413/TCA](#) | Crown lift to 4 metres above ground level to 1 No Sycamore (E), removal of deadwood to 1 No Sycamore (M), crown reduction by 10% to 1 No Sycamore (N), fell 1 No Elm (P), crown reduction by 30% to 1 No Prunus Lusitanica (Q) and crown reduction by 5% and crown lift to 4 metres above floor level to 1 No Trachycarpus Fortunei (R) in the conservation area | West House Chapel Street **RESOLVED:** NO OBSERVATIONS
- [ZG2024/0474/PPP](#) | Lawful development certificate for proposed extension and refurbishment of existing farmhouse | Maspin Grange Hillam Common Lane **RESOLVED:** NO OBSERVATIONS
- [ZG2024/0491/S73](#) | Section 73 application to vary condition 02 (plans) of approval 2022/1065/REM Reserved matters application including access, appearance, landscaping, layout and scale of approval

2020/1141/OUT Outline application for erection of a single dwelling with all matters reserved (amended plans) | Windsor House Betteras Hill Road **RESOLVED: NO OBSERVATIONS**

- b) Notices of Decision:
 - i) 2019/0547/EIA (MOTORWAY SERVICES) GRANTED

2425/7/8 Finance

- a) To approve the finance summaries and bank reconciliations for both Barclays and Virgin Money for JUNE 2024. **Resolved:** The reconciliations were explained, compared against the Bank Statement and approved. Signed by the Chair.

JUNE 2024			
BARCLAYS COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillum Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT	
CASHBOOK OPENING BALANCE: 25.5.24	£ 24,862.24		
JUNE RECEIPTS	£ -		
JUNE PAYMENTS	£ 298.91		
CASHBOOK CLOSING BALANCE: 24.6.24	£ 24,563.33	O/S CHEQUES	CHQ NO
		NONE	
RECONCILIATION:			
BANK STATEMENT Balance 24.6.24	£ 24,563.33		
LESS O/S CHEQUES	£ -		
ADD O/S RECEIPTS	£ -		
Reconciled Balance:	£ 24,563.33	TOTAL	£ -

VIRGIN MONEY ONLINE			
CASHBOOK OPENING BALANCE: 1.6.24	£ 17,440.44		
JUNE RECEIPTS	£ -		
JUNE PAYMENTS	£ 3,096.79		
CASHBOOK CLOSING BALANCE: 30.6.24	£ 14,343.65	OUTSTANDING PAYMENTS	
		V017	£ 1,265.73
		V018	£ 1,266.06
RECONCILIATION:			
BANK STATEMENT Balance 31.5.24	£ 17,140.44	V019	£ 240.00
LESS O/S PAYMENTS	£ 2,796.79	V020	£ 25.00
ADD O/S RECEIPTS	£ -		
Reconciled Balance:	£ 14,343.65	TOTAL	£ 2,796.79

BARCLAYS BUSINESS SAVER			
OPENING BALANCE: 25.5.2024	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.6.24
£ 1,248.24	£ 4.67	£ -	£ 1,252.91
BANK STATEMENT: 24.6.24			£ 1,252.91

- b) To approve payments to be paid in JULY. **Resolved:** The payments were checked against the invoices and approved. It was agreed ALL payments will be paid online via Virgin money, so the summary stating there will be 2 cheques is now incorrect. CHQ 965 will be amended in the cash book to V029, and CHQ 966 will be amended to V030.

CHEQUE BARCLAYS				
CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
965	J.JANIK	JUNE SALARY	£ 298.91	£ -
966	HMRC	Q1 TAX	£ 2.20	
		TOTAL CHEQUE PAYMENTS	£ 301.11	£ -
ONLINE VIRGIN MONEY				
V023	SEPH OCONNELL	REIMBURSE D-DAY TRIBUTE - SEE RECEIPTS	£ 370.96	£ -
V024	NORTH YORKSHIRE COUNCIL	ELECTRICITY BILL 2023-24	£ 5,253.68	£ 875.61
V025	NORTH YORKSHIRE COUNCIL	FOOTWAY LIGHTING REPAIRS/REPLACEMENTS 2023-24	£ 7,088.84	£ 1,181.47
V026	A BOSMANS	INTERNAL AUDIT AGAR 2023-24	£ 65.00	£ -
V027	TP JONES & CO LLP	PAYROLL ADMIN Q1	£ 50.50	£ 8.42
V028	KW GARDEN MAINTENANCE	2HR 26 JUNE	£ 50.00	£ -
		TOTAL ONLINE SPEND	£ 12,878.98	£ 2,065.50
TOTALS AGAINST BUDGET				
TOTAL MONTH SPEND (NOT INCLUDING ANY TRANSFER)			£ 13,180.09	£ 2,065.50
TOTAL 2024-25 ANNUAL SPEND			£ 20,309.61	£ 2,362.59
BUDGET SET				

2425/7/9 Items for Hillam News

Change meeting time for information // NT edit // MFEF // Speeding and Parking Updates // KW Garden Maintenance

2425/7/10 Items for the next PC agenda

Hillam Lights and Trees

2425/7/11 To confirm the date and time of the next PC meeting

Resolved: Monday 2nd September, 7pm. NO AUGUST MEETING.

2425/7/12 Meeting close 9.50pm

Signed: _____ Date: _____